



UNITED STATES
POSTAL SERVICE®

Mail Prep and Entry Steering Committee Meeting Webinar

September 18, 2014

- Welcome
- First Class Mail Palletization Rules
- 3 Digit / 5 Digit Scheme for First Class Flats
- Updates since 8/19/2014
 - Idea Log
- Review B&E Matrix
- Next Steps and Wrap Up

- Full Services Mailer Palletization rules apply if:
 - They meet the minimum requirements
 - They have a DMU
 - Bring mail to a BMEU
- Key Section of the DMM
 - 705.8.10
- Label List L201 Applies – Specifically:
 - Periodicals Origin Split and First Class Mail Mixed ADC

- Mailers must prepare pallets in the sequence listed below and complete each required level before preparing the next optional or required level:
 - 5-Digit Optional
 - Origin SCF
 - SCF
 - ADC
 - Origin Mixed ADC Surface (OMX)
 - Mixed ADC Air (all other)

- 3-Digit / 5-Digit Scheme for first Class Flats
 - DMM does not offer 3-Digit / 5-Digit options
 - Need to develop Label List?

- **Item # 79**
 - Bundle & container prices should reflect 5-Digit Prep and DSCF Entry:
 - If there is a rate change in January 2015, it should be published by mid-October
 - At this time, there is nothing firm
- **Item # 117**
 - Increase Standard Flat Maximum Weight to 20 Ounces:
 - This is a Mail Class issue because it would require a change from BPM to Standard Mail
 - Would also require a Mail Classification Standards change / Price Structure change

- Closed since August:
 - Item # 83 Enhance address label to include the CRRT designation on Non CRRT pieces

- Completed since August:
 - Item # 62 - Carrier Management of UAA has a gap in the process and not all UAA mail is managed back through an automated process to capture electronic notifications for mailers of NIXIE information.
 - Item # 82 - Industry and USPS develop a strategy to increase the % of flats that co-mail
 - Item # 87 - USPS make FSS container prep required only after a re-examination of optimal prep is complete
 - Item # 93 - Evaluate opportunity to improve scheme design, including communication around usage, alignment of lists with processing, use of and minimum requirements for pallets and trays

- **To User Groups:**
 - Item # 11 – Non-Automation / Presort Mail rules are not clearly defined.
 - Sent to User Group #5
 - Item # 81 - Ensure MDF facilitate all 5D containers to the deepest possible Destinating Facility
 - Sent to User Groups # 3 & # 9

- **21 Remaining in Benefit / Effort Matrix**

- High Priority
 - 9 Items
- Medium Priority
 - 7 Items
- Low Priority
 - 4 Items
- Pending Further Review (B&E Matrix)
 - 1 Item

■ Action Taken on Ideas:

| Item / Suggestion | Current Resolution |
|--|---|
| Item # 10: FCM Palletization Requirements via labeling lists are not clear. | Discussed today. |
| Item # 12: Clear authority and responsibility of management of CSA's are not clearly defined. | Pilot – Two Areas (GL & EA) have edit & approver status to assist with cleaning up current CSA's. Pilot - Hartford (DST) and Los Angeles (PSI) –to standardize the business rules and structures of the CSA. |
| Item # 79: Bundle & Container prices should reflect 5D prep and DSCF entry. | Proposed for change in January 2015. |
| Item # 95: DMM vs. CSA sortation & prep requirements as it relates to above items, as well as review and increase of internal USPS understanding of current DMM. | Pilot – Two Areas (GL & EA) have edit & approver status to assist with cleaning up current CSA's. Pilot - Hartford (DST) and Los Angeles (PSI) –to standardize the business rules and structures of the CSA |

■ Actions Taken on Ideas:

| Item / Suggestion | Current Resolution |
|--|--|
| <p>Item # 11: Non-Automation / Presort Mail rules are not clearly defined. Many mailers are confused about what is appropriate to claim with non- automation rules. Technical documentation from the vendor community is not clear since there are no standard rules on return codes produced by address cleansing software so this is not clear.</p> | <p>Sent to User Group #5</p> |
| <p>Item # 62: Carrier Management of UAA has a gap in the process and not all UAA mail is managed back through an automated process to capture electronic notifications for mailers of NIXIE information.</p> | <p>Completed</p> |
| <p>Item # 81: Ensure MDF facilitate all 5D containers to the deepest possible Dest Facility. With the exception of the FSS scheme pallets, redirects are limited to 3D movements. This constrains the mail direction process from ensuring all 5D pallets are directed to the DSCF.</p> | <p>Sent to User Group #3 & #9</p> |
| <p>Item # 82: Industry and USPS develop a strategy to increase the % of flats that co-mail</p> | <p>Completed</p> |
| <p>Item # 93: Evaluate opportunity to improve scheme design, including communication around usage, alignment of lists with processing, use of and minimum requirements for pallets and trays for FCM.</p> | <p>Completed</p> |

■ Actions Taken on Ideas:

| | |
|---|--|
| <p>Issue 83: Enhance address label to include the CRRT designation on Non CRRT pieces.</p> | <p>Closed.</p> |
| <p>Issue 85: USPS enhance DPS bundle prep operation (currently SAMP) to be capable of processing facility pallets. (today limited to scheme pallet)</p> | <p>Engineering is working on a low cost solution for bundle sorting at 11 FSS sites. Continue to monitor and work with HQ Engineering.</p> |
| <p>Issue 87: USPS make FSS container prep required ONLY AFTER a re-examination of optimal prep is completed.</p> | <p>Completed.</p> |
| <p>Issue 91: Explore pricing methods to strengthen or create uniformity for FSS prep across each class.</p> | <p>Proposed for 2015.</p> |
| <p>Item 117: 1. Standard Mail Flats has a maximum weight of 16 ounces. 2. Flat mail over 16 ounces and up to 20 ounces becomes Bound Printed Matter. However, the USPS process both as a flat. 3. In CoMail there is no USPS option to combine Standard and BPM flats within the mail stream</p> | <p>Discussed today.</p> |

- Next Webinar Meetings
 - October 16, 2014 2PM – 3PM EST

- Next Face to Face Meeting
 - November 18, 2014 9AM – 12PM EST

- Wrap up