

**Mail Prep and Entry Steering Committee Meeting**  
**August 11, 2015**  
**9:00 a.m. – 12:00 noon**

**Location: USPS Headquarters**  
**NOC Room 7801 – 7<sup>th</sup> Floor**  
**475 L'Enfant Plaza SW**

## **Welcome**

Joe Eagle introduces Dane Coleman as the new Manager, Operation Integration & Support. Mr. Coleman welcomes the attendees and reviews the agenda.

## **CSA Simplification**

- Discussion on the concept of the proposed CSA changes
  - Committee discussed if the 72 Linear feet rule would be applicable with the CSA change
  - Committee discussed how the required separations would be changed – quarterly, communication?
  - Need to review the L201 label List
  - Re-look at pallet height requirements with the proposed changes

## **Small Parcel Sorting System (SPSS)**

- The SPSS will finish deployment through 2016.
- SPSS is primarily used for parcels
- August 25<sup>th</sup> Tour – 5:00pm – 8:00pm
  - The tour will be conducted during Tour 3. At that time packages will be ran on the SPSS.
  - Industry would like to see both bundles and parcels run on the SPSS.
- **Action**
  - Dane will explore more options for the industry to be able to view both parcel and bundles ran on the SPSS.
    - Will get back to industry.

## **Membership Policy**

- The question to the committee concerning membership on the MP&E Steering Committee
- Results:
  - You do not have to be a MTAC member
  - Mail Prep and Entry is technology based
  - Software providers are not excluded (currently 2 software providers as members)
  - Must be a collaborative efforts from both Postal and Industry members to conduct a mutual dialogue on operations and mail flow

## **Ideas Log**

- #81 – Recommended to be Closed
- #84 – Need to look at non-machineable Periodicals over 20 ounces

- #91 – Committee recommended that Workgroup #168 look at this request (also look at idea #85)
  - Multi scheme pallets may address this item
  - Three members of Steering Committee participate with WG#168
  - Discuss facility/scheme pallets based on pricing to drive preparation
- #104 – USPS is having a problem understanding what type of volume Industry is talking about for SCF separation.
  - Recommended Work Group 169 review this item

## Open Discussion

Where do you want the committee to go next?

- Technology changes
- Truck optimization
  - USPS transport (when are you departing your trucks)
  - Single pallet load requirement
    - through Plant and load at the origin
  - There are localized Plant agreements for single pallet loads
- Committee prefers meeting face to face in conjunction with MTAC
- Continue monthly webinars
- Postal and Industry submitted items should be added to the log.
- Review existing items on the log

## Next Steps and Wrap Up

Utilize the webinars to push up concepts

Brainstorm in face to face meeting (November MTAC) with presentations to capture ideas

## Next Webinar

Thursday, September 17 from 2:00 PM – 3:00 PM EDT