

**Mail Prep and Entry Steering Committee Meeting**  
**February 17, 2015**  
**9:00 a.m. – 12:00 noon**

**Location: USPS Headquarters**  
**NOC Room 7801 – 7<sup>th</sup> Floor**  
**475 L'Enfant Plaza SW**

## **Welcome**

Cathy Moon welcomed the attendees and reviewed the agenda.

## **Bundle Breakage**

- The data analysis for the multiple IMb scans on the APPS/APBS at the Springfield NDC showed that Nesting Errors could be minimized by using a parameter of three or more rather than two or more per bundle.
- Only Full Service mailings are included.
- Key action items that were completed included:
  - Collected live data at Springfield NDC
  - Evaluation at Dulles P&DC of Universal Dumpers (Knobs)
  - Established baseline measurements and variety methods of securing bundles
- Lessons Learned:
  - Not all USPS facilities are fully standardized on the processing of bundles
  - Industry facility has its own standard work to create bundles and pallets
  - Industry used a wide range of strapping materials of the bundles and pallets
- Key Issues:
  - Validating IMb data (ongoing)
  - IMb nesting errors vs. bundle breakage
  - Bundle rework
  - Knobs inside universal dumpers
- Next Steps:
  - Visit co-mail operations in Bolingbrook, IL during the first week of March 2015
  - Analyze the data for each type of securing bundles

## **MTAC Work Groups**

- Two new work groups have been proposed:
  - WG #168: FSS Multi-scheme Pallets (first meeting scheduled for February 20, 2015 at 2:00 pm EST via webinar)
  - WG #169: Refining Package Machinability Standards (first meeting schedule for February 19, 2015 via webinar)

## **New Issue for Log**

- **Proposed New Item – Issue:** The current SAMP operation is not capable of inducting facility pallets. The majority of FSS volume is not prepared on FSS scheme pallets. As a result, a majority of FSS prepared bundles require an additional bundle sort before reaching the SAMP, creating additional USPS transportation, processing costs, and increase WIP cycle time.

## Updates since 1/15/2015

### Idea Log

- For now, Items #26 and Item #85 will remain separate. This will give mailers an opportunity to think about whether or not the two should be combined.
- Item #79 (WG #156) will be kept open until Mail Prep and Entry webinar in May.
- Item #80 (WG #80) will not be amended to create new item for DDU. Further analysis is needed.
- #12: Completed pilot at two (2) live sites January 2015 – CSAs were approved in two (2) days; national rollout scheduled for March 2015
- #21 & 23: USPS will review these items.
- #74: LSS Project will start in March
- #81: Hubs will make partial changes (determine what work WG #111 has already done)
- #84: Will need to be discussed at next meeting
- #91: Pricing structure aligned across classes of mail
- #95: Project will continued to be worked and update provided at next MTAC meeting
- #104: Potential for establishing a new workgroup

### Review B&E Matrix

- High Priority – 5 Items
- Medium Priority – 4 Items
- Low Priority – 4 Items

### Open Discussion

- 5% Rule - specifically the issue of allowing 5% of the mail on direct pallets to 5 digits rather than Carrier route – will need to be clarified in DMM
- Why two drop sites at same physical location? - This issues concerns facilities that have two NASS codes or two Locale keys because the facility wants to have the mail separated
- USPS to revisit the rules regarding High Density April 26, 2015 price change.
- Periodicals – Proposed Rate Change (Federal Register)
  - Enhanced Carrier Route Bundle Pricing for Non-FSS Flats
  - Separate FSS Pricing Structure

### Next Steps and Wrap Up

#### Next Webinar

- March 19, 2015 – 2:00pm EST
- April 16, 2015 – 2:00pm EST
- May 14, 2016 (Thursday before NPF) – 2:00pm EST (new webinar)