

Mail Prep and Entry Steering Committee

November 27, 2012 Meeting Notes

Update on Communications

- RIBBS homepage will contain new “Industry Outreach” landing page on left tab
- New landing page will house all info for mailers in one centralized place including Mail Prep and Entry Steering Committee materials
- Plan is for page to be live in approximately 2 weeks

Deliverables/Updates

Reviewed current status of MP/E Ideas Log:

- 75 ideas submitted to date
 - 12 ideas closed
 - 8 ideas completed
 - 23 ideas included in Benefit/Effort matrix
 - 32 ideas need Change/Improvement Analysis template submitted

Reviewed DMM revisions from completed ideas to date and implementation timelines:

	Federal Register Proposed Rule	Federal Register Final Rule	Postal Bulletin article	DMM revision effective
OMX/Mixed ADC Require separation / containerization of OMX (L201) and MADC (L009); required at 100 lbs if palletizing	6/29/12	9/24/12	10/18/12 Optional	1/27/13 Required
DSCF Eligibility AADC/ADC pieces eligible for DSCF price if same range as DSCF	NA	NA	8/23/12	9/4/12
Single Piece Unit Handling & Containerization FCM and STD single piece price trays may be placed on existing pallet level; Origin Entry (FCM) or MXD NDC (STD)	10/23/12	TBD Comments closed 11/23/12	8/23/12 Optional	9/4/12 Optional 1/27/13 Required

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	Federal Register Proposed Rule	Federal Register Final Rule	Postal Bulletin article	DMM revision effective
Eliminate QSG 601 Hazardous, Restricted, and Perishable Materials	NA	NA	10/18/12	10/1/12
Eliminate other QSGs QSG 201b - Using Tabs, Wafer Seals, and Glue Strips QSG 703 - Standard Mail Nonprofit Eligibility QSG 705a - Standard Mail Customized MarketMail QSG 705b - Pallets, Pallet Boxes, and Trays on Pallets QSG 705c - Parcel Select NDC and ONDC Presort QSG 705d - Standard Mail Bundles of Flats on Pallets QSG 705e - Bound Printed Matter Bundles on Pallets QSG 705f - Destination Entry QSG 707a - PER General Information and Eligibility	NA	NA	10/18/12 Comments due 12/31/12	3/4/13
Change 24 Piece Sack Rule for Periodical Increase minimum requirement to 72 pieces; optional at 24	NA	NA	11/1/12	1/27/13

Reviewed DMM revisions in development

- Clarify 3D scheme vs. 3D trays/bundles as applicable
 - 3D scheme must be prepared before 3D; all classes/shapes
 - Evaluate and replicate for 5D where applicable
 - **Action: Verify with software vendors; assess when to implement**
- Enable DSCF price for 5D (FSS zone) pallets entered at FSS site
 - 5D pallet must be existing FSS zone as defined by L006
 - **Action: Containers not limited to pallets but would include sacks**

Discussion Items

- Evaluate increasing max PER weight to 24 oz for co-mail pools
 - Current CSR allows up to 22 oz for 5% of non-CR portion of comail
 - Issues to consider
 - What will generate growth and retention?
 - Is there cost coverage? Efficiencies?
 - Are there impacts to Postal One?
 - **Action: Setup small committee group to further evaluate potential solution**

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- Capabilities of requiring FSS bundle prep
 - Currently affects PER, STD and BPM
 - Issues to consider
 - Price signal – currently no prices attached to FSS prep
 - 3D bundle rate for PER is lower than 5D
 - Can software vendors effectively accomplish?
 - Are there any unintended consequences?
 - Potential for FCM
 - Issues to consider
 - Address placement on FCM
 - Will need 18 months to prepare
 - **Action: Setup small committee group to further evaluate potential solution**

- FCM palletization placard requirements for BC/NBC
 - DMM - 705.8.10.1 – does not indicate processing category is required for FCM
 - DMM 705.8.6.5 - indicates processing category is required on line 2
 - Issues to consider
 - Full Service and PostalOne impacts
 - Would require programming change
 - **Action: Needs follow up from USPS and Industry**

Prioritize Benefit/Effort matrix

As a result of discussion on the 23 items remaining on the Benefit/Effort matrix, the following ideas were recommended as current priority items to further evaluate moving forward:

- **Item #10:** FCM Palletization Rules
- **Item #13:** Allow Commingle/CoMail of BPM and Standard Flats
- **Item #20:** 3D SCH vs. 3D trays/bundles
- **Item #22:** FSS Prep Requirement
- **Item #28:** Increase 20 oz machinable weight limit
- **Item #35:** Single Piece Commercial Rate
- **Item #57:** Airbox induction solution
- **Item #69:** Eliminate certain QSGs
- **Item #70:** Streamline DMM for merged pallets
- **Item #72:** Mxd Origin Price Tray Ridealong

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Open Items on Ideas Log

The Committee reviewed the following 32 open items on the Ideas Log and agreed that the remaining items as assigned would be submitted on the Change/Improvement Analysis template to receive further consideration.

Item #3: Drop Shipments at Cross Dock Hubs	Item #39: Narrow the focus of what defines a mailing	Item #59: Current requirement of 100 unique addresses for processing through NCOALink
Item #4: DDU entry for non-FSS flats	Item #40: Allow merging of classes when using same operation scheme	Item #60: IMB FC ACS does not provide STIDS for receiving ACS records for non-automation or SP mail
Item #14: 5 digit/FSS Scheme pallets	Item #41: Allow drop ship discounts at piece handing and bundle handling ops	Item #61: ACS W Records are charged to customers
Item #17: AADC trays vs.. a potential 3-digit scheme tray	Item #44: Requirement to re-qualify mail	Item #62: Carrier management of UAA mail and NIXIE information
Item #18: Carrier Route Prep in combined DDUs	Item #51: For MLOCR mailings, allow single piece counts in the eDoc.	Item #63: Carrier Route Packages for Flats in FSS zones
Item #19: BMEU entry table	Item #52: Labeling List Validations	Item #64: Re-examine 6 and 10 piece minimum for flats
Item #24: Reduce/Eliminate sacks	Item #53: Co-located facilities for DDUs	Item #65: Minimum package thickness for flats presort
Item #31: Full Service Palletization	Item #54: DMM Section 246 in conflict with LL data	Item #66: Presort verification for flats in DMUs
Item #32: Pallet Minimums for Drop Ship	Item #55: Identifying whether ASF is co-located within an NDC facility or not	Item #68: Streamline linking of new entry to payment process
Item #33: Allow MADC/MAADC bundles on MNDC pallets for flats	Item #56: Induction points and entries for Military and offshore addresses	Item #71: Conflict in DMM language regarding presentation of Mxd AADC trays
Item #38: Price vs. service level vs. time of day for different pts in USPS operations	Item #58: USPS needs to understand how MSP's are presorting files	

Current Deliverables

- MeetingPlace invite will be sent for monthly webinars on December 13, 2012 and January 10, 2012 and will look to schedule further out into 2013 for planning purposes.
- Redistribute current Change/Improvement template, so remaining 32 ideas on Log and any new items can be submitted by Committee Members
- Committee members will provide assessments for ideas assigned to them and return analysis on Change/Improvement template, where applicable
- Committee members will verify with software vendors that there are no unattended impacts with clarification DMM language to require 3D or 5D Scheme be prepared prior to 3D or 5D as applicable
- Assign members to subgroups, "FSS bundle prep" & "Increase weight to 24oz for PER"
- Post Steering Committee collateral on RIBBS site when landing page is finalized
- Distribute updated Ideas log

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Next Meeting

- Webinars
 - Thursday, December 13, 2012 at 2pm EST
 - Thursday, January 10, 2012 at 2pm EST
- Onsite Meeting
 - When: MTAC week, Tuesday, February 19, 2013, 9:00 a.m. - 12:00 p.m. EST
 - Where: USPS 475 L'Enfant Plaza Washington DC 20260
 - Room location provided in advance of meeting

Agenda December 13 webinar

- Discuss any actions taken since 11/27/12 meeting
- Review/discuss topics from prioritized ideas
- Review items from Idea Log for updates
- Assess any new ideas submitted
- Identify topics to review during January 10, 2013 webinar

Attachments to notes:

- Updated Steering Committee Mail Prep & Entry Idea Log
- Revised Mail Prep & Entry Change/Improvement Analysis Template
- August 14 meeting presentation