

## MAC Q-001R

Date: February 6, 2015  
To: MAC™ / MAC Gold™ Software Developers  
Subject: Revised Certification Cycle Q Advisory

**Due to the April 26, 2015 changes proposed in the 02/03/2015-Federal Register**, the USPS will implement the following Certification Cycle Q Release Schedule given below. The Certification Cycle will begin **March 23, 2015** and end **July 30, 2015**.

Please visit the Postal Explorer® website at <http://pe.usps.com> for more details.

### Certification Cycle Q Release Schedule

#### MAC / MAC Gold Certification Cycle Q Calendar

- March 23, 2015** – Begin accepting MAC and MAC Gold Order Forms
- March 30, 2015** – Begin Cycle Q Testing
- April 30, 2015 - Cycle P Certification expire
- May 25, 2015** – Activate Late Orders and Testing Fees
- July 30, 2015** – Cycle Q Testing ends
- April 30, 2016 – Cycle Q Certification expire

### Certification Cycle Policy

- The MAC and MAC Gold Certification Group will accept Cycle Q Order Forms starting **March 23, 2015**.
  1. Access Order Forms from RIBBS at [https://ribbs.usps.gov/mac/documents/tech\\_guides/Forms/](https://ribbs.usps.gov/mac/documents/tech_guides/Forms/)
  2. **Email** the completely filled-in Order Form to [manifest.ncsc@usps.gov](mailto:manifest.ncsc@usps.gov) or
  3. **Fax** the completely filled-in Order Form to (650) 357-6796
- The MAC and MAC Gold Certification Group will:
  1. Allow Developers that submit a Cycle Q Order Form by **July 30, 2015** to stay on the respective CPL after July. **The BMAC group reserves the right to adjust this allowance as USPS directs.**

February 6, 2015

2. Remove all other developers and their products at the end-of-certification cycle date (**July 30, 2015**) from the RIBBS Cycle Q CPL.

Developers requesting extension regarding required New Prices and 2015 documentation should direct their correspondence to:

Pricing and Classification Service Center  
90 Church Street, Suite 3100  
New York, NY 10007-2951  
212-330-5300

For certification processing questions or concerns, please contact the MAC/MAC Gold Certification Group by e-mail at [manifest.ncsc@usps.gov](mailto:manifest.ncsc@usps.gov) or call 800-238-3150, option 0 and ask for the MAC Certification Group.

The MAC Certification Group will accept correspondence addressed to:

BMA Certification Department – MAC/MAC Gold  
National Customer Support Center  
United States Postal Service  
225 N Humphreys Blvd STE 501  
Memphis TN 38188- 1001

Regards,

BMA Certification – MAC/MAC Gold Group  
800-238-3150

February 6, 2015