

## MAC O-001

Date: October 31, 2012  
To: MAC™ / MAC Gold™ Software Developers  
Subject: Certification Cycle O Calendar

The USPS plans to implement the following Certification Cycle O Release Schedule given below. This certification cycle will expand from a 90-day to a 6-month period. This Release Schedule and Cycle Processing goal is to allow adequate time for software development for and to verify compliance with January 27, 2013 Price Changes within that software as soon as feasible after price implementation.

### Certification Cycle O Release Schedule

#### MAC / MAC Gold Certification Cycle O Advisory Cycle O Calendar January 2013

January 9, 2013 – Begin accepting MAC and MAC Gold Order Forms

January 14, 2013 – Begin Cycle O Testing

March 11, 2013 – Activate Late Orders and Testing Fees

April 30, 2013 – Cycle N Certification expire

June 28, 2013 – Cycle O Testing Ends

April 30, 2014 – Cycle O Certifications expire

### Interim Cycle Certification Policy

- The MAC and MAC Gold Certification Group will accept Cycle O Testing Order Forms starting **January 9, 2013**

Developers should:

1. Access Order Forms from RIBBS at [https://ribbs.usps.gov/mac/documents/tech\\_guides/Forms/](https://ribbs.usps.gov/mac/documents/tech_guides/Forms/)
2. Email their completely filled-in Order Form to [manifest.ncsc@usps.gov](mailto:manifest.ncsc@usps.gov) or
3. Fax their completely filled-in Order Form to (650) 357-6796

MAC and MAC Gold Software Developers must make all necessary changes to their software packages for the January 27, 2013 Price Change Implementation Date and distribute the certified products to their customers as soon as feasible to coincide with the scheduled price implementation.

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- The MAC and MAC Gold Certification Group will:
  1. Retain Cycle O certified Developers with their Products on the respective CPL with that listing to expire April 30, 2013.
  2. Allow only Developers that submitted Cycle O Order Forms for their products by March 19, 2013 **and** still in certification processing to stay on the respective Cycle O CPL until after June 28, which would allow successful completion of certification processing. **The group reserves the right to adjust this allowance as USPS directs.**
  3. Remove all other developers and their products at the end-of-certification-cycle date (June 28) from the RIBBS Cycle O CPL
  4. Display only, **Cycle N** as the current certification cycle effective **January 2013** on the CPL page, and then after **June 28, 2013** shift to reflect **Cycle O** as the current certification cycle.

Developers requesting extension regarding new USPS prices should direct their correspondence to:

Pricing and Classification Service Center  
90 Church Street, Suite 3100  
New York, NY 10007-2951  
212-330-5300

For certification processing questions or concerns, please contact the MAC and MAC Gold Certification Group by e-mail at [manifest.ncsc@usps.gov](mailto:manifest.ncsc@usps.gov) or call 800-331-5746, option 0 and ask for the MAC Certification Group.

The MAC Certification Group will accept correspondence addressed to:

BMA Certification Department – MAC/MAC Gold  
National Customer Support Center  
United States Postal Service  
225 N. Humphreys Blvd Ste 501  
Memphis TN 38188-1001

**NOTE:** Effective **December 21, 2012**, please use this address for all correspondence

Regards,

BMA Certification – MAC/MAC Gold Group  
800-331-5746

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