

MAC Cycle O Test Creation - Electronic Test File Layout Format Version 1.0 (Price Change January 2013) - (*.tst)

Detail Record (300 Bytes)

Format (Field Size) <<<==== A = ASCII Text (Alpha-Numeric), N = Numeric, Number in Parenthesis = Field Size

Flat File Format:

(a.) No embedded spaces.

(b.) The file is an ASCII text with a fixed field length.

(c.) A CRLF is needed at the end of every record except the last record of the electronic file.

FIELD SEQUENCE NUMBER	RECORD POSITION	FIELD NAME	FORMAT (FIELD SIZE)	DESCRIPTION	EXAMPLE	CONTENT RULES AND LIMITATIONS
1	001-009	Piece Id	N(9)	Unique number that is assigned to each mailpiece	3875215	The manifest must list pieces in ascending order by Piece ID from test deck (*.tst file) .
2	010-049	Firm or Resident	A(40)	Name of addressee	JOHN DOE	Default value spaces. Required for accountable mail and international mail.
3	050-113	Delivery Address	A(64)	Delivery address in destination address	567 WALNUT	Default value spaces. Required for accountable mail and international mail.
4	114-141	City Name	A(28)	City name in destination address	MEMPHIS	Valid 5-digit ZIP Code required.
5	142-143	State Code	A(2)	2-letter USPS code to identify state in destination address	TN	Required for accountable mail.
6	144-188	Country Name	A(45)	International province name in destination address	US	Default value spaces. Mandatory for international mail to countries with province names.
7	189-193	Destination ZIP Code	N(5)	5-digit ZIP Code destination of the delivery address on the mailpiece	38103	Valid 5-digit ZIP Code required.
8	194-197	Destination ZIP + 4	N(4)	4-digit destination add-on corresponding to domestic 5-digit ZIP code	2804	Default value spaces for domestic mail.
9	198-207	Class of Mail	A(10)	Code used to identify mail class. See Pub. 401, Exhibit 24	BP, PDE, PIFL	Rate code for domestic or international class of mail.
10	208-209	Machinability	A(2)	2-character code to identify mail processing categories	M, NM, A, NA	The capacity of a mailpiece to be sorted by mail processing equipment.
11	210-210	Balloon	A(1)	Indicator used to identify Balloon mailpieces	X	The rate indicator for mailpieces destinating to zones 1-4 that weigh less than 20 pounds, but measure more than 84 inches in combined length and girth; and are charged the 20-pound rate. Enter "X" or leave field "<blank>".
12	211-211	Oversized	A(1)	Indicator used to identify Oversized mailpieces	O	The rate indicator for mailpieces that measure over 108 inches but not more than 130 inches in combined length and girth. Enter "O" or leave field "<blank>".

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13	212-212	Barcoded	A(1)	For certain classes of mail or rates, discounts are available	Y	Enter "Y" or leave field "<blank>".
14	213-219	Weight	N(7)	Actual mailpiece weight. Physical weight, not rate weight, must be used	14.3257 pounds Entered as: 0143257	Weight represents actual physical weight. Leading zeros required. In unit of measure and rounded off to 4 positions. **All weights will be provided in pounds.
15	220-225	Piece Length	N(6)	Mailpiece length measured in inches, rounded off to a whole inch if dimensional weight required or if claiming Priority Mail Commercial Plus Cubic Pricing	Dim Measurement 50.30 inches Entered as: 005100 Cubic Measurement 2.14 inches Entered as: 000200	Default value spaces. Required if PDR or PDN mail class and zone is 5-8. Must be > 0 and a whole number. Not required for any other parcel mail, including Balloon rate and Oversized rate pieces. ****Also required for Priority Mail Cubic Pricing. Round down each measurement to the nearest 1/4 inch (Cubic Pricing only).
16	226-231	Piece Width (or Girth)	N(6)	Mailpiece width measured in inches, rounded off to a whole inch if dimensional weight required or if claiming Priority Mail Commercial Plus Cubic Pricing	Dim Measurement 20.80 inches Entered as: 002100 Cubic Measurement 12.51 inches Entered as: 001250	Default value spaces. Required if PDR or PDN mail class and zone is 5-8. Must be > 0 and a whole number. Not required for any other parcel mail, including Balloon rate and Oversized rate pieces. ****Also required for Priority Mail Cubic Pricing. Round down each measurement to the nearest 1/4 inch (Cubic Pricing only).
17	232-237	Piece Height	N(6)	Mailpiece height measured in inches, rounded off to a whole inch if dimensional weight required or if claiming Priority Mail Commercial Plus Cubic Pricing	Dim Measurement 5.5 inches Entered as: 000600 Cubic Measurement 1.27 inches Entered as: 000125	Default value spaces. Required if PDR or PDN mail class and zone is 5-8. Must be > 0 and a whole number. Not required for any other parcel mail, including Balloon rate and Oversized rate pieces. ****Also required for Priority Mail Cubic Pricing. Round down each measurement to the nearest 1/4 inch (Cubic Pricing only).

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18	238-246	Declared Value for Registered Mailpieces	N(9)	Regardless of any insurance that may cover the article, the mailer must always declare its full value to the USPS when presenting it for registration and mailing	\$250.00 Entered as: 000025000	Default value zeros. Mandatory if Registered included as an Extra Service.
19	247-255	Value of Article if Insured	N(9)	Wholesale cost of article	\$250.00 Entered as: 000025000	Default value zeros. Mandatory if Insurance included as an Extra Service.
20	256-262	COD or Insurance Amount for Fee Calculation	N(7)	Dollar amount to be collected or Insurance coverage desired, whichever is higher	\$206.00 Entered as: 0020600	Default value zeros. Refer to Description or MAC/MAC Gold Technical Guide on how to populate field. However, if record is for a parcel, the amount must be for COD .
21	263-268	Extra Service Code 1st Service	N(6)	Extra Service code as defined by USPS. See Pub. 401 Exhibit 24		Default value spaces.
22	269-274	Extra Service Code 2nd Service	N(6)	Extra Service code as defined by USPS. See Pub. 401 Exhibit 24		Default value spaces.
23	275-275	Priority Mail Commercial Indicator	A(1)	1 character code to identify the Priority Mail Commercial rate claimed	<spaces>, B, or P	Default value spaces for all other mail classes. Mandatory when claiming Priority Commercial rate. 'B' is for Commercial Base and 'P' is for Commercial Plus.
24	276-300	Filler	A(26)	Filler for future use	<spaces>	Must be spaces.