



Mailer ID System Release Notes

Version 1.0

August 15, 2014

Mailer ID System

Release Notes

The Mailer ID System accessible via BCG will be deployed on August 24, 2014 to introduce new functionality. These Release Notes provide the contents of this release and its effect on the following areas based on changes identified during the test stage of the development cycle.

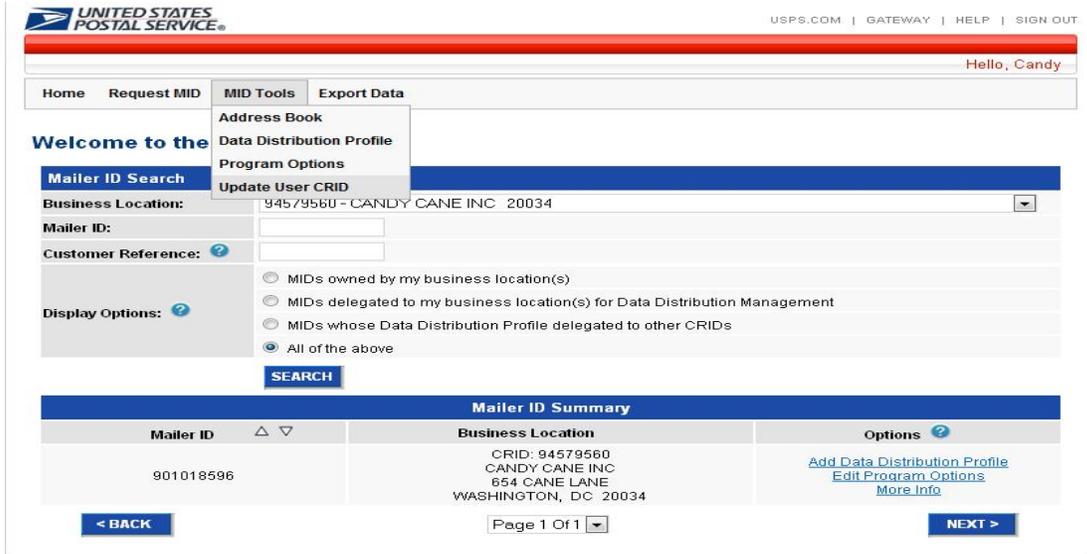
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1. External Customers

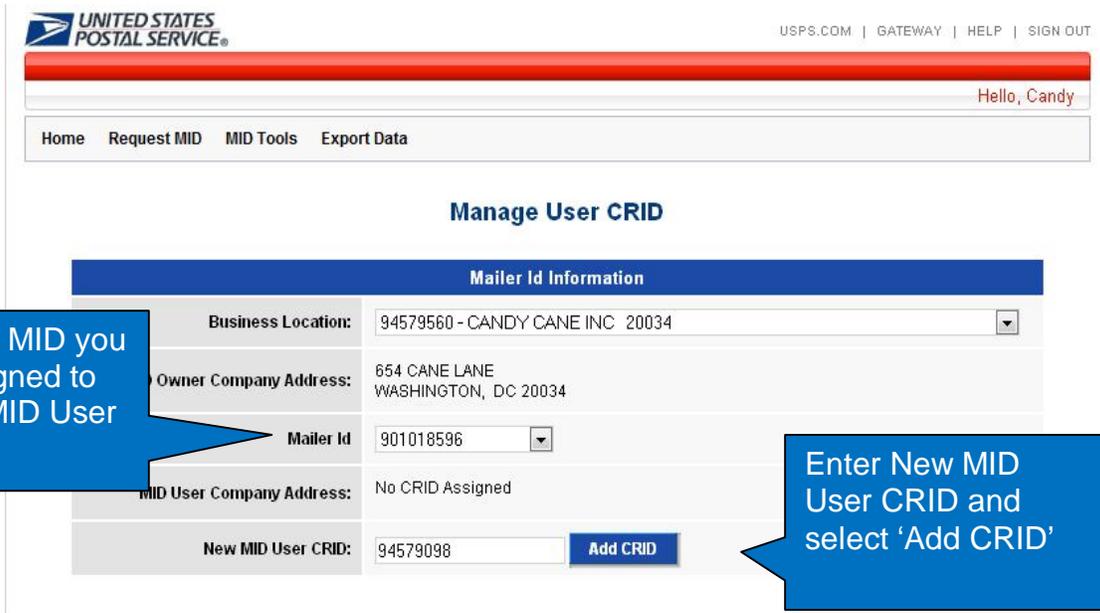
The Mailer ID (MID) System via Business Customer Gateway (BCG) will be deployed August 24, 2014. This release introduces new functionality and enhancements to the MID System.

1.1 User CRID Modification

Mailers will have the capability to modify User CRID assignments for a given MID.



The screenshot shows the USPS Mailer ID Search interface. At the top, there is a navigation bar with 'Home', 'Request MID', 'MID Tools', and 'Export Data'. Below this is a 'Welcome to the' section with a 'Mailer ID Search' button. The search criteria include 'Business Location' (94579560 - CANDY CANE INC 20034), 'Mailer ID' (empty), and 'Customer Reference' (empty). There are radio button options for 'Display Options': 'MIDs owned by my business location(s)', 'MIDs delegated to my business location(s) for Data Distribution Management', 'MIDs whose Data Distribution Profile delegated to other CRIDs', and 'All of the above' (selected). A 'SEARCH' button is present. Below the search results is a 'Mailer ID Summary' table with columns for 'Mailer ID', 'Business Location', and 'Options'. The table shows one entry with Mailer ID 901018596 and Business Location CRID: 94579560, CANDY CANE INC, 654 CANE LANE, WASHINGTON, DC 20034. There are '< BACK' and 'NEXT >' buttons at the bottom.



The screenshot shows the USPS 'Manage User CRID' interface. It features a 'Mailer Id Information' section with the following fields: 'Business Location' (94579560 - CANDY CANE INC 20034), 'Owner Company Address' (654 CANE LANE, WASHINGTON, DC 20034), 'Mailer Id' (901018596), and 'MID User Company Address' (No CRID Assigned). At the bottom, there is a 'New MID User CRID' field with the value 94579098 and an 'Add CRID' button. Two blue callout boxes provide instructions: one on the left says 'Select the MID you want assigned to the New MID User CRID' pointing to the 'Mailer Id' dropdown, and one on the right says 'Enter New MID User CRID and select 'Add CRID'' pointing to the 'Add CRID' button.

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Hello, Candy

Home Request MID MID Tools Export Data

Manage User CRID

Mailer Id Information

Business Location: 94579560 - CANDY CANE INC 20034

MID Owner Company Address:

MID User Company Address:

New MID User CRID:

The following address corresponds to the User CRID you have entered:

CRID: 94579098
MURPHY ENTERPRISES
123 MURPHY ROAD
WASHINGTON, DC 20034

Is this the recipient you intend to add?

LEGAL
 Privacy Policy >
 Terms of Use >
 FOIA >
 No FEAR Act EEO Data >

Print a Label with Postage >
 Customer Service >
 Site Index >

New >
 Mail Service Updates >
 Forms & Publications >
 Careers >

PS SITES
 Customer Gateway >
 Local Inspectors >
 Inspector General >
 Postal Explorer >

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Hello, Candy

Home Request MID MID Tools Export Data

Manage User CRID

Mailer Id Information

Business Location: 94579560 - CANDY CANE INC 20034

MID Owner Company Address: 654 CANE LANE
WASHINGTON, DC 20034

Mailer Id: 901018596

MID User Company Address: CRID: 94579098
MURPHY ENTERPRISES
123 MURPHY ROAD
WASHINGTON, DC 20034

New MID User CRID:

The MID is assigned to the MID User CRID

1.2 MID Detail Page

Mailers will have the capability to choose, both, Full/Basic Service and Confirmation Services when selecting the program options during MID Creation. However, if eVS is selected no other options can be chosen.

The screenshot shows the USPS Mailer ID Program Option Details page. At the top, there is a navigation bar with the USPS logo, "USPS.COM | GATEWAY | HELP | SIGN OUT", and a user greeting "Hello, Deb". Below the navigation bar are links for "Home", "Request MID", "MID Tools", and "Export Data". The main heading is "Mailer ID Program Option Details".

Apply For a Mailer ID
Select whether you wish to assign a specific Mailer ID number or have the system assign it, and indicate which programs will be used with this Mailer ID (at least one must be selected).

Mailer ID Request # 1

Automatically generate this Mailer ID.
 Please try to assign the Mailer ID I have requested below.
 Add a Customer Reference

Check the boxes for the Program Options you are selecting for this Mailer id. NOTE: any combinations of Options are allowed except if eVS is selected it must be the only one.

- CONFIRM
- Full / Basic Service
- Full Service ACS
 - (Must select Full / Basic Service to receive Full Service ACS)
- One Code ACS
 - (Submit Form 3573 to acs@usps.gov)
- One Code ACS with CONFIRM
 - (Submit Form 3573 to acs@usps.gov)
- Test Confirmation Services for Package Products and Extra Services
 - (i.e. Delivery Confirmation, Signature Confirmation, Certified Mail, Express Mail, Priority Mail Open and Distribute)
- Traditional ACS
 - (Submit Form 3572 to acs@usps.gov)
- Electronic Verification System (eVS) for Package Products

Buttons: Request Mid, Return

1.3 Data Distribution Profile

Mailers will have the capability to update MIDs that are delegated by other CRIDs via the Data Distribution Profile. Previously, mailers could only update the profile based on MIDs owned by the same CRID.

The screenshot shows the USPS Mailer ID (MID) Data Recipient page. At the top, there is a navigation bar with the USPS logo, "USPS.COM | GATEWAY | HELP | SIGN OUT", and a user greeting "Hello, Tracey". Below the navigation bar are links for "Home", "Request MID", "MID Tools", and "Export Data". The main heading is "Mailer ID (MID) Data Recipient".

Company Information

Business Location:	94579148 - HURSTON INC 20002
Company Address:	123 HURSTON WAY WASHINGTON, DC 20002
Mailer Id (MID):	901018349

Delegate the management of this Mailer ID Data Recipient Profile to the business listed below. Delegation enables the Mailer ID Data Recipient Profile for this Mailer ID to match that of the business listed below.
Delegatee Address book is empty.

Data distribution profile was successfully saved. Do you want to apply this profile to other MIDs?

Buttons: Cancel, Continue

Mailing Preparer: Send this data to the preparer of the mailing as identified below:
Allow the following recipient to receive my data based on information contained in electronic file submissions.
Recipient: Address book is empty.

Mailer ID (MID) Holder: Send this data to the holder of the Mailer ID on the mailpiece.
(The MID on the piece receives data and the MID creating the profile must be the owner of the piece.)

Other: Always use the business information below to route my data:
Recipient: Address book is empty.

IMb Tracing

IMb Tracing is a free service that provides automation scan data for your letters, flats, and bundles. IMb Tracing data is provisioned based on the MID on the mailpiece, not based on the mail owner or mail preparer that is indicated in your electronic documentation. To sign up for IMb Tracing and configure your data subscription, please contact the IMb Tracing helpdesk at IMbTracing@USPS.GOV or 1-800-238-3150. By default, scan files for each MID-STID can be provisioned to up to 3 FTP servers. If more than 3 FTP servers need to receive the same scan data, or if the data is needed by different parties on different schedules, you can opt to duplicate scan events for a third party MID below. The third party designee MID owner will need to sign up for IMb Tracing and configure their data subscription by contacting the IMb Tracing helpdesk at IMbTracing@USPS.GOV or 1-800-238-3150.

The system will display other MIDs that can have the same profile update applied.

- Other owned MIDs get displayed
- MIDs that are delegated by other CRIDs


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Hello, Paul

[Home](#) [Request MID](#) [MID Tools](#) [Export Data](#)

Data Distribution Profile

Company Information

CRID:	20506931
Company Address:	FPC 9138 E MILTON AVE OVERLAND, MO 63114-4807
Mailer Id (MID):	836

Mailer ID Search

<input type="checkbox"/>	Mailer Id	CRID	Location	Customer Reference
<input type="checkbox"/>	836	20506931	FPC 9138 E MILTON AVE OVERLAND, MO 63114-4807	
<input type="checkbox"/>	103088	20523231	FRANKS LLC 400 W 115TH ST KANSAS CITY, MO 64114-5360	
<input type="checkbox"/>	103221	20523231	FRANKS LLC 400 W 115TH ST KANSAS CITY, MO 64114-5360	
<input type="checkbox"/>	103225	20506931	FPC 9138 E MILTON AVE OVERLAND, MO 63114-4807	
<input type="checkbox"/>	103234	20506931	FPC 9138 E MILTON AVE OVERLAND, MO 63114-4807	
<input type="checkbox"/>	103284	20506931	FPC 9138 E MILTON AVE	