

Tech Credit Program Guidelines

Qualification Process

Historical mail volume from October 1, 2011 through September 30, 2012 has been evaluated for every business location, as defined by its USPS Customer Registration Identification Number (CRID). Regardless of each mailer's current Full-Service status, qualifying mail volume for all Permit Holders and Mailing Agents (as defined on a postage statement) has been totaled across each business location's permit profile.

All permits and all business locations have been considered for the Tech Credit Program. Each business location that exceeded 125,000 pieces of qualifying mail volume during the evaluation period will be eligible to redeem one (1) Tech Credit amount.

Qualifying Volume

The following Full-Service-eligible mail products have been counted towards each business location's total qualifying mail volume:

- First-Class Mail Automation Letters, Cards, & Flats
- Standard Mail Automation Letters & Flats
 - Includes Automation Enhanced Carrier Route (ECR) Letters, ECR High-Density & Basic Flats
 - Does not include Saturation Flats
- Periodical Automation/Barcoded Letters & Flats
 - Includes ECR Letters & Flats
- Bound Printed Matter (BPM) Barcoded Flats

The qualifying mail volume for each permit associated with a single business location has been aggregated and used to determine the business location's qualification status.

Tech Credit Amounts

Each business location, as defined by its CRID, may be eligible to redeem one Tech Credit based on its total qualifying mail volume for the period October 1, 2011 through September 30, 2012, as follows:

- 125,001 – 500,000 qualifying pieces = \$2,000 postage credit
- 500,001 – 2,000,000 qualifying pieces = \$3,000 postage credit
- 2,000,000+ qualifying pieces = \$5,000 postage credit

Tech Credit Redemption

The Tech Credit redemption period is currently proposed to run from June 1, 2013 through May 31, 2014. During this period, a qualified business location may redeem its Tech Credit amount as a postage credit on a postage statement that meets the following criteria:

- The Permit Holder permit, or paying permit, is linked to a qualified business location
- The postage statement contains 90% or more Full-Service pieces
- The postage statement submission type is Mail.dat or Mail.XML

Tech Credit amounts will be applied to qualified statements after all other discounts and incentives have been reflected. The Tech Credit will automatically be applied in-full upon submission of an eligible statement – no changes to the Mail.dat or Mail.XML submission will be required. A partial Tech Credit amount will be applied to qualified statements if the Tech Credit amount is greater than the total postage for the postage statement.

When a qualified Metered or Precanceled Stamp payment account is used as the paying permit on a qualified statement during the redemption period, the Tech Credit amount will only be applied to any additional postage that is due. Any unused credit amounts will expire on June 1, 2014.

Resources

Information regarding the Tech Credit Program has been posted to RIBBS. Please navigate to https://ribbs.usps.gov/intelligentmail_latestnews/documents/tech_guides/techcredit/techcredit.htm to retrieve the following resources:

- Tech Credit Presentation
- Tech Credit Overview
- Frequently Asked Questions
- Full-Service Vendor Information

Specific information regarding your business location's eligibility status can also be retrieved by initiating an online inquiry via the RIBBS link shown above or by contacting the *PostalOne!* Help Desk at 1-800-522-9085 .