

PostalOne!®
Version 20.0.0 –Pre-Release Notes

The *PostalOne!* 20.0.0 Release is scheduled for May 10, 2009. In support of this release, a 12-hour system-wide outage for PostalOne! and FAST is needed from 4 p.m. on May 10 to 4 a.m. (CDT) on May 11. During these outages, mailers cannot access PostalOne! or submit electronic mailing documentation. Mailers should review their file submission processes and make arrangements for these outages. In conjunction with PostalOne!, FAST WebServices will not be accessible. However, FAST online scheduling will be available during the scheduled outage except for a four-hour window on May 10 from 4 p.m. to 8 p.m. (CDT). During the outage, mailers who wish to schedule appointments on-line must log directly into FAST through <https://fast.usps.com>. Mailers will not be able to schedule appointments electronically using TM/Mail.XML. Please call the PostalOne! help desk at 1-800-522-9085 or your local FAST facility coordinator if you have questions.

These Release Notes are preliminary and describe what is planned for Release 20.0.0 of PostalOne!. The contents described in these notes may have changed from those distributed in the Post Design notes distributed earlier and will be documented as such.

During testing, several items were identified as known issues (functionality not operating as planned) and will be resolved in future releases. These items are described in a separate section of these notes, along with the appropriate work-around to be used until resolution is implemented.

1.	MAILERS	5
1.1.	General Information.....	5
1.1.1.	Price Change	5
	<u>Domestic Postage Processing</u>	5
	<u>International Postage Processing</u>	5
	<u>Postal Wizard</u>	6
	<u>Mail.dat</u>	6
	<u>POS One</u>	6
1.1.2.	Admin	6
	<u>PostalOne! Admin</u>	6
1.2.	Electronic Documentation	7
1.2.1.	Electronic Documentation (eDoc) Reports.....	7
	<u>eDocumentation Reports</u>	7
	Qualification Report.....	7
	Walk Sequence Report	7
	Container and Bundle Report.....	7
1.2.2.	Postage Statements.....	7
	<u>Spoilage</u>	7
1.3.	Electronic Data Exchange - Mailings	8
1.3.1.	Mail.dat®	8
	<u>Mail.dat</u>	8
	Mail.dat Error Messages	8
	8
	Mail.dat 09-1	8

	<u>Periodicals and Pending Periodicals</u>	8
	Periodicals	8
	Pending Periodicals	9
	Standard Mail	9
1.3.2.	Mail.XML	9
	<u>Mail.XML</u>	9
	<u>Push Pull Data Distribution</u>	9
1.3.3.	Postal Wizard	9
	<u>General</u>	10
	<u>Full-service</u>	10
	<u>PBV Move Update</u>	10
1.4.	Business Customer Gateway.....	10
1.4.1.	Dashboard.....	10
	<u>Dashboard Redesign</u>	10
1.5.	Electronic Verification System (eVS)	11
1.5.1.	Price Change	11
1.6.	Parcel Return Service (PRS)	12
1.6.1.	Price Change	12
1.7.	eDropShip	12
1.8.	OPS Web Svc	12
1.8.1.	<i>PostalOne!</i> – FAST Interface	12
1.9.	Full-service	13
1.9.1.	Full-service Process.....	13
	<u>Full-service Phase 1</u>	13
	<u><i>PostalOne!</i> eDocumentation</u>	13
1.9.2.	Interfaces.....	13
	<u>FAST</u>	14
	<u>MID – Mailer ID</u>	14
	<u><i>PostalOne!</i> Messaging</u>	15
1.10.	Known Issues - Mailers	15
2.	<u>USPS – <i>POSTALONE!</i></u>	20
2.1.	General Information.....	20
2.1.1.	Price Change	20
	<u>Domestic Postage Processing</u>	20
	<u>International Postage Processing</u>	20
	<u>Mail.dat</u>	21
	<u>Manifest Mailing System (MMS)</u>	21
	<u>Merchandise Return System (MRS)</u>	21
	<u>POS One</u>	21
2.1.2.	Admin	22
	<u>PostalOne! Admin</u>	22

2.1.3.	Dashboard.....	22
	<u>Dashboard Redesign</u>	22
2.2.	Electronic Documentation	23
2.2.1.	Electronic Documentation (eDoc) Reports.....	23
	<u>eDocumentation Reports</u>	23
	Qualification Report.....	23
	Walk Sequence Report	23
	Container and Bundle Report.....	23
2.2.2.	Postage Statements	23
	<u>Spoilage</u>	23
2.3.	Electronic Data Exchange - Mailings	23
2.3.1.	Mail.dat®	23
	<u>Mail.dat</u>	23
	Mail.dat Error Messages	24
	24
	Mail.dat 09-1	24
	<u>Periodicals and Pending Periodicals</u>	24
	Periodicals	24
	Pending Periodicals	24
	Standard Mail	25
2.3.2.	Mail.XML	25
	<u>Mail.XML</u>	25
	<u>Push Pull Data Distribution</u>	25
2.3.3.	Postal Wizard	25
	General.....	25
	Full-service	25
2.4.	Transactions – Postage Statement Entry.....	26
2.4.1.	Domestic Postage Processing	26
	<u>Price Change</u>	26
2.4.2.	International Postage Processing	26
	<u>Price Change</u>	26
2.5.	eDropShip	26
2.6.	OPS Web Svc	26
2.6.1.	<i>PostalOne!</i> – FAST Interface	26
2.7.	Electronic Verification System (eVS)	27
2.7.1.	Price Change	27
2.7.2.	Reports.....	27
	Package Summary Report	27
2.7.3.	Samples	27
	eVS Summary Page Postage Adjustment Factor (PAF).....	27
2.8.	Parcel Return Service (PRS)	28
2.8.1.	Price Change	28
2.8.2.	Reports.....	28

2.9.	Reports	28
2.9.1.	Microstrategy Reports	28
	<u>Late Statements Report</u>	28
2.9.2.	Unit Reports	28
	28
2.10.	Known Issues - USPS	30
3.	<i>POSTALONE!</i> – FULL-SERVICE	36
3.1.1.	Full-service	36
	<u>Full-service Phase 1</u>	36
	<u>PostalOne! eDocumentation</u>	36
3.1.2.	Interfaces.....	36
	<u>FAST</u>	36
	<u>MID – Mailer ID</u>	37

1. Mailers

Release 20.0.0 of *PostalOne!* will contain two major enhancements; changes related to the Price Change for Mailing Services and changes to the system to support functionality for Full-service implementation; which include a restructure of the login procedure using the Business Customer Gateway and modifying Mail.dat. The following items describe the contents of Release 20.0.0 that are of interest to external users of *PostalOne!*

1.1. General Information

1.1.1. Price Change

PostalOne! will be modified to comply with the new prices and structures effective May 11, 2009. The system's output screens, reports, and downloads in all modules of *PostalOne!* (to include Manifest Mailing System, Business Reply Mail & Postage Due, Merchandise Return, eVS, and PRS) will be updated to support the new prices and structures. Some of the modifications affected by the price change follow. Please refer to documents published on the postal websites for detailed information on the Price Change information (rates and structure): Federal Register Notice (<http://pe.usps.com/FederalRegisterNotices.asp>) and the New Price List Notice 123 (http://pe.usps.com/PriceChange_May2009/PDF/PriceList/PriceList.pdf).

The changes are applicable to electronic methods of data exchange (Mail.dat, Mail.XML, and Postal Wizard).

Domestic Postage Processing

- New prices and new postage statements for all Mailing Services, including Extra Services and Fees:
- Mailers will have old prices applied based on the date of mailing for 120 days for files submitted with dates prior to May 11 and any necessary adjustments.
- Change in pricing structure (sort levels, processing categories) Package Services and Standard Mail.
- Name changes for sort levels and associated Form sections for Standard Mail, Parcel Select, and Parcel Post
- The elimination of the nonmachinable surcharges for Parcel Post/Parcel Select

International Postage Processing

- New prices and new postage statements for PS Form 3700 Parts A, B, C, G, and Extra Service Fees
- Mailers will have old prices applied based on the date of mailing for 120 days for files submitted with dates prior to May 11 and any necessary adjustment.
- Compliance with Census Bureau requirement to capture and display the EEL/PFC on International Mail statement and display on dashboard when BMEU finalizes or adjusts transactions containing EEL/PFC.
- Expansion of Price Groups in Parts B and C PS Form 3700.
- Validation changes in PS Form 3700 Parts B, C and H

- Web-ISSAM rates updates for parts A, B, C

Postal Wizard

- New prices and new postage statements for all Mailing Services, including Extra Services and Fees
- Mailers will have old prices applied based on the date of mailing for 120 days for files submitted with dates prior to May 11 and any necessary adjustments.
- Change in pricing structure (sort levels, processing categories) Package Services and Standard Mail.
- Name changes for sort levels and associated Form sections for Standard Mail, Parcel Select, and Parcel Post
- Elimination of the nonmachinable surcharges for Parcel Post/Parcel Select
- Moving Mailing Date field to Permit Entry Screen, and allowing Mailer's selection of Mailing Date with an on-screen calendar instead of the system default date.
- New prices, Extra Services, Fees and new postage statements for PS Form 3700 Parts A,
- Compliance with Census Bureau requirement to capture and display the EEL/PFC on International Mail statement Part A and display on dashboard when BMEU finalizes or adjusts transactions containing EEL/PFC.
- Calculation methodology change to capture correct weight of M-bags for Shipping Services
- Web-ISSAM rates updates for part A

Mail.dat

- Rejection of container ship dates prior to 05/12/2008 in Mail.dat CSM record.
- Rejection of Zone "L" in position 33 of the CQT file with appropriate error message that states Local Zone for ship dates after 11-May-2009 are not supported
- Rejection of Mail.dat 08-2 records with Processing Category "LT" in the MPU file, Rate Category of NG, G, NK, K, N5, L5, N6 or L6 in the CQT File and Mail Piece Unit weight over 3.3000 oz and up to 3.5000 oz in the MPU file with appropriate error message that not available through Mail.dat

POS One

- Update of Permit fees in POS

1.1.2. Admin

PostalOne! Admin

The *PostalOne!* system and the Help Desk Admin Module will be integrated with the new Business Customer Gateway. USPS customers will no longer be able to access the **United States Postal Service®** *PostalOne!*® site. For instructions on how to access the new Business Customer Gateway, refer to the User Access to **Electronic** Mailing Information and Reports Guide posted on RIBBS bulletin board and (<http://ribbs.usps.gov/index.cfm?page=intellmailguides>).

Customers of *PostalOne!* and FAST that logged in through the *PostalOne!* log on page between 3/30/2009 and 4/15/2009 had their Usernames & Passwords migrated to the Business Customer Gateway. These customers will be able to log on to the new Business Customer Gateway with their existing Usernames and Passwords.

Customers of *PostalOne!* and FAST that **did not** log in through the *PostalOne!* log on page between 3/30/2009 and 4/15/2009, but had previously completed the security question had **only** their Usernames migrated to the Business Customer Gateway.

These customers will be able to log on to the new Business Customer Gateway with their existing Usernames **but will be required to change their passwords. Such customers must have valid email address to change password).**

Customers of *PostalOne!* and FAST that did not log in through the *PostalOne!* log on page between 3/30/2009 and 4/15/2009 and had not previously completed the security question will need to register as new customers.

1.2. Electronic Documentation

1.2.1. Electronic Documentation (eDoc) Reports

The following section applies for customers participating in electronic data exchange with the United States Postal Service (USPS) to generate eDoc and postage statements and reflects changes made to the reports and postage statements:

eDocumentation Reports

Qualification Report

The Qualification Report will be modified to display the carrier route number in the "Group Dest" column when appropriate.

Qualification Reports will be generated to support Periodicals and pending Periodicals jobs submitted via Mail.dat. These jobs include firm bundles with or without enclosures, (enclosures will not be shown on report).

Walk Sequence Report

A new Walk Sequence Report for BMEU and Mail Preparers will be provided based on data provided in WSR file of Mail.dat job.

Container and Bundle Report

Container and Bundle Reports will be generated to support Periodicals and pending Periodicals jobs submitted via Mail.dat. These jobs include firm bundles with or without enclosures, (enclosures will not be shown on report).

1.2.2. Postage Statements

Spoilage

To support the spoilage and shortage process in *PostalOne!*, the postage statements (including the downloadable versions) will display the summarized data for missing or damaged pieces on a new line.

1.3. Electronic Data Exchange - Mailings

1.3.1. Mail.dat®

The following changes apply to customers participating in electronic data exchange using Mail.dat as a means of electronic submission:

Mail.dat

PostalOne! Mail.dat processes will be enhanced to handle anticipated volume increases due to the Full-service implementation and the need to accept and store additional mail piece level information. The scope of the Mail.dat changes will involve interfaces with Customer Registration / Authentication and Seamless Acceptance Service Performance (SASP) in support of the Full-service program.

This effort will address manual and batch upload of files including piece level information, file validation including enhanced error messaging, interaction with Full-service, a dedicated test environment, file upload and storage processes, and data processing (including file updates) to support the generation of postage statements and associated eDocumentation (Qualification Report, Reconciliation Report, Register, Outside County Container Report, Entry Facility Detail Report, Tray Difference Report, Edition Weight Worksheet, etc.). Refer to the Postal Service Mail.dat Technical Specification posted on the RIBBS bulletin board (Intelligent Mail > Guides > Important Links: (<http://ribbs.usps.gov/index.cfm?page=intellmailguides>) for detailed information on the Mail.dat contents. A Guide to Intelligent Mail for Letter and Flats is also posted on the RIBBS bulletin board and (<http://ribbs.usps.gov/index.cfm?page=intellmailguides>) will provide information on how the Mail.dat files are to be used to support Full-service.

Mail.dat Error Messages

The system will incorporate changes in the method by which Mail.dat error messages are displayed to the user. The new message format will display the type of error, and where applicable, where the error is located (which file) and the necessary action for correction.

A new environment will be available to mailers to allow validation of files before submission to *PostalOne!*. This process will allow mailers to submit jobs to this environment electronically via Mail.dat (or Mail.XML) and have general validations as well as presort and delivery point validations occur on the jobs. The validation results will be provided in a file format readable by individuals and usable by mailer software. The Graphical User Interface (GUI) will also provide the user with the processing status of the file validations.

Mail.dat 09-1

PostalOne! will support version 09-1 of Mail.dat to include new fields, changed field positions, and new files needed to support Full-service. As stated previously, these can be found in the Postal Service Mail.dat Technical Specification (<http://ribbs.usps.gov/index.cfm?page=intellmailguides>) posted on RIBBS.

PostalOne! will support both the Mail.dat 08-2 version and Mail.dat 09-1 versions in parallel with support of all existing and new functionality through both versions of Mail.dat. Version 09-1 files will use the Postage Statement Mailing Date as the mailing date, while 08-1 and 08-2 files use the Container Ship Date as the Mailing date.

PostalOne! will no longer support Mail.dat version 07-1. Only 08-1 and 08-2 files will be allowed for the operational system in the May release.

Periodicals and Pending Periodicals

Changes to Mail.dat processing of Periodicals and pending Periodicals are described as follows:

Periodicals

There will be changes to *PostalOne!* to accommodate requirements by Periodicals mailers related to Mail.dat or Mail XML transmissions for postage payment. Included in the changes: the equivalent component may be calculated to consider either weight or weight and advertising percentage. For Mail.dat 08-1 and 08-2 files, the Edition Weight Worksheet and the Ad % Worksheet are based on the Mailpiece Unit

(MPU) in the Mail.dat file. For 09-1 files, the Edition Weight Worksheet and the Ad % Worksheet are based on the Component (CPT) in the Mail.dat files. Ad % basis is introduced to calculate the Postal Ad % from component Ad %.

Pending Periodicals

PostalOne! will support additional scenarios for pending Periodicals jobs submitted by Mail.dat version 09-1. All appropriate postage statements (Periodicals, First-Class Mail enclosures or Standard Mail enclosures) and eDoc (Qualification Report, Container and Bundle Report, etc.) will be generated as applicable. This modification includes support for various scenarios of pending Periodicals; jobs including firm bundles with non-incidentals enclosures, incidentals enclosures, and the different types of eligibility; non-profit, regular, classroom, science of agriculture. A First-Class Mail or Standard Mail postage statement will be generated for the non-incidentals enclosures as appropriate. The system will enter the total for the Standard Mail postage amount on the pending Periodical billable postage statement. Once finalized, the system will bill the total Standard Mail postage to the pending Periodical account and display the Periodicals postage and the Standard Mail postage in the Deposits while Periodicals pending (3503) report. When the pending Periodical is approved, the Periodicals postage will be charged and the difference between the Standard Mail postage and the Periodicals postage will be made available for transfer or refund. If denied, the Standard Mail postage will be charged to the PP permit.

Standard Mail

Before finalizing a Nonprofit Standard Mail postage statement submitted by Mail.dat with a GH permit type, the system will validate that the nonprofit authorization number is valid and return an error message if not valid. The BMEU clerk will be able to update the permit type GH with a valid authorization number before finalizing the statement.

1.3.2. Mail.XML

The following changes apply to customers participating in electronic data exchange using Mail.XML as a means of electronic submission:

Mail.XML

PostalOne! will partially implement Mail.XML 6.0 in this release. The interfaces with Admin, OPS Web Services, FAST and other systems required for Full-service support will be implemented.

Push Pull Data Distribution

PostalOne! will be modified to create a User Interface with detail screens for Push Data Distribution allowing users to view the available message types in *PostalOne!*, and the Business Entities' subscription status for each message type. Changed from what was stated in the Post Design notes, the system will now implement the Mail.XML FullServiceContainerVisibilityQueryRequest message. Users will be allowed to subscribe or modify subscription profiles from *PostalOne!* using the web or by sending a message. Functionality will be enabled to manage subscriptions: (view subscriptions using the web, edit an existing subscription using the web and messaging, submit a new subscription using the web and messaging, unsubscribe an existing subscription using the web and messaging).

1.3.3. Postal Wizard

The following changes apply to customers participating in electronic data exchange using the Postal Wizard module as a means of electronic submission:

General

The *PostalOne!* system will allow the Postal Wizard module to read Mail.dat information.

Full-service

PostalOne! will update the Postal Wizard module to support Full-service. Mailers will have a checkbox to indicate whether a mailing is Full-service for Mail Class (First-Class Mail, Standard Mail), Processing Category (Cards, Letters or Flats for First-Class Mail and Letters or Flats for Standard Mail) and Rate Category (Automation Rates, Enhanced Carrier Routes – including Saturation, Density, Basic for letters and including Density and Basic for flats (No Saturation Flats for Full-service). Mailers will be able to input specific information necessary for Full-service such as a six (6) or nine (9) digit Mailer ID (MID) or Mailing ID, the lowest piece ID (6 or 9 characters) and highest piece ID (6 or 9 characters), and Dispatch information.

Full-service information will be made visible to the Mailers from Postal Wizard on the postage statements/Congratulations page or the dashboard. Such information includes the Full-service Indicator, and other mailing information (Permit Type, Permit Number, postage statement sequence number, total number of pieces, number of containers, type of containers, class of mail, processing category).

The Postal Wizard module will allow Mailers to manually enter a date of mailing or select a date using a calendar, however the system will validate that the date of mailing is no more than 30 days in the present or past.

PBV Move Update

PostalOne! will be modified to capture the Move Update method on the permit entry page. A “Not Compliant” option will be provided for mailers to select.

1.4. Business Customer Gateway

The new Business Customer Gateway replaces the previous National & Premier Accounts page and is intended for all business mailers. The Business Customer Gateway gives mailers a single, unified landing point to access the Postal Service’s online business offerings. These products consist of a network of services that support Intelligent Mail Full-Service Mailings. This includes *PostalOne!*, FAST (Facility Access and Shipment Tracking), CLDS (Customer Label Distribution System), Mailer IDs (MID) and Testing Environment for Mailers.

Users that accessed Mail Tracking & Reporting or eServices through National & Premier Accounts may continue to access these programs through the Business Customer Gateway. Most *PostalOne!*, FAST and CLDS users may access their services through the Gateway with their existing Usernames (Note: Must enter existing usernames as all capital letters. Usernames are now case sensitive.)

As Intelligent Mail Full Service enhances, this Gateway will evolve to support an improved customer experience displaying a full range of products and services for your convenience.

For instructions on how to access the new Business Customer Gateway, refer to the User Access to **Electronic** Mailing Information and Reports Guide posted on RIBBS bulletin board and (<http://ribbs.usps.gov/index.cfm?page=intellmailguides>).

1.4.1. Dashboard

Dashboard Redesign

The Dashboard Management System was redesigned to improve appearance, ease of use and performance. Major enhancements occurred during release 19.0 and the redesign continued into Release

20.0.0. The Collapse/Expand capability on the results page will be enhanced with a single indicator to expand or collapse all rows on a page with one click. Additionally, contents of various fields that are related to multiple postage statements in a single job will be available for display (Mail Class, Adjustment indicator). For example, the Mail Class column will be populated with the actual Mail Class in the job line of the search results when there are multiple statements in a job and all of the statements have the same Mail Class. There will also be an asterisk placed beside each postage statement ID # that has an adjustment due to spoilage.

1.5. Electronic Verification System (eVS)

The following changes affect users participating in the electronic Verification System (eVS) program:

1.5.1. Price Change

eVS will be modified to update functionality, storage, processing, and interfaces to comply with the new Mailing Services prices and structures effective May 11, 2009. eVS will use the new rates and fees for First-Class Mail, Bound Printed Matter, Library Mail, Media Mail, and Standard Mail. The modifications affected by the price change follow.

- New prices, fees and new postage calculation for manifesting
Sample postage calculations. Samples missing manifests are to use postage calculations for prices current on date of sampling
- Name changes for Standard Mail irregular parcel sort levels
 - Change the 3-Digit sortation level to SCF for Standard Mail Regular and Nonprofit Irregular and Not Flat-Machinable Parcels and use proper eVS rate
 - Change the ADC sortation level to BMC for Standard Mail Regular and Nonprofit Irregular and Not Flat-Machinable Parcels and use proper eVS rate ingredients
 - Change the Mixed ADC sortation level to Mixed BMC for Standard Mail Regular and Nonprofit Irregular and Not Flat-Machinable Parcels and use proper eVS rate ingredients
- Standard Mail Price Category Changes
 - Elimination of a 5-digit, no entry (none), discount price for Standard Mail Regular and Nonprofit Irregular and Not Flat-Machinable Parcels
 - Elimination of 3-Digit, no entry (none), discount price for Standard Mail Regular and Nonprofit Irregular and Not Flat-Machinable Parcels
 - Eliminate the DSCF Entry Discount for the ADC sortation level for Standard Mail Regular and Nonprofit Irregular and Not Flat-Machinable Parcels
- Use proper eVS rate ingredients for Parcel Post/Parcel Select parcels for single-piece rate, balloon rate and oversized rate.
- Merging of Intra and Inter BMC prices into one price list for machinable and nonmachinable parcel post parcels., as well as the Barcoded Intra-BMC/ASF price list merged with the Inter-BMC price list
- Merging of the machinable and nonmachinable price list for Parcel Select (except for the Parcel Select Destination Entry rates

- Elimination of the Local zone price from the Intra-BMC/ASF and Barcoded Intra-BMC price list for Parcel Post/Parcel Select for both machinable and nonmachinable parcels. 30356, 30363)
- Elimination of the nonmachinable surcharges for Parcel Post/Parcel Select (except Parcel Select Destination Entry rates).
- Elimination of Parcel Select BMC Presort and OBMC Presort discounts for Parcel Select machinable and nonmachinable parcels.
- A new Parcel Select BMC Presort and OBMC Presort price list is now available; use of proper eVS rate ingredients for Parcel Select pieces, including BMC and OBMC Presort oversized

1.6. Parcel Return Service (PRS)

The following change affects users participating in the Parcel Return Service program:

1.6.1. Price Change

PRS will be modified to update functionality, storage, processing, and interfaces to comply with the new Mailing Services prices and structures effective May 11, 2009. The modifications affected by the price change follow.

- New prices and new postage calculation
- Sample postage calculations
- Changes to the labels on the PRS postage statement 3605 Part D, the PRS RBMC postage statements and on the BRM data entry screens for manual entry of PRS postage statements
 - 'I = Inter BMC Machinable' to 'I = Single-Piece – Parcel Select – Barcoded'
 - 'J = Inter BMC Machinable Balloon' to 'J = Single-Piece – Parcel Select – Barcoded Balloon'
 - 'K = Inter BMC Nonmachinable' to 'K = single-Piece – Parcel Post – Nonbarcoded'
 - 'L = Inter BMC Nonmachinable Balloon' to 'L = Single-Piece – Parcel Post Nonbarcoded Balloon'
 - 'M = Inter B 0764, 31069)
 - MC Oversized' to 'M = Single-Piece – Parcel Post Oversized'

1.7. eDropShip

The following changes affect users participating in the eDropShip (eInduction) program:

The Post Design plan has been modified to allow the eDropShip (eInduction) program to be updated to support Mail.dat 09-1 and the changes to the Mail.dat processes. The other enhancements planned have been deferred to a future release. Additionally, reports will be enhanced for performance.

1.8. OPS Web Svc

The following changes affect users participating in the OPS Web Svc program:

1.8.1. *PostalOne!* – FAST Interface

The interface between *PostalOne!* and FAST will support TM/Mail.XML 2.0, 4.0 and 6.0 versions. (Note: TM 2.0 support will be discontinued on June 10; 30 days after Mail.XML 6.0 implementation). Mail.dat versions

08-2 and Mail.dat 09-1 will also be supported in this interface. The interface modifications include the ability to query Customer Supplier Agreement (CSA), creation of one-time appointments using Delivery Appointment messages, creation of recurring appointments for drop ship and origin entry scheduling using Delivery Appointment messages, and creation and management of stand-alone contents via Delivery Content messages for drop shipments. Additionally, the Tracking ID processing will be enhanced.

Refer to the Postal Service Mail.XML Technical Specification posted on the RIBBS bulletin board in the Intelligent Mail section under Guides (<http://ribbs.usps.gov/index.cfm?page=intellmailguides>) for specifics on how *PostalOne!* and FAST will support Mail.XML 6.0

1.9. Full-service

Release 20.0.0 will contain the functions and features to support mailings using the Full-service option. Users can refer to “A Guide to Intelligent Mail for Letters and Flats” from the RIBBS website under Intelligent Mail Services (<http://ribbs.usps.gov/index.cfm?page=intellmailguides>) which will provide guidance on how to prepare the mail and electronic documentation and will identify the data that will be provided at no additional charge with Full-service compliance.

1.9.1. Full-service Process

Full-service Phase 1

Phase 1 of the Full-service release will be implemented, designed to streamline business mail acceptance and verification processes. The system will support Mailers who apply unique barcodes on mailpieces, trays, sacks, tubs, pallets and other containers by processing and providing those barcodes in electronic documentation. This will also support the automation of verification processes. All classes of mail to include First-Class Mail, Standard Mail, Bound Printed Matter and Periodicals are included. The program will also encompass all mail processing categories to include cards, letters and flats.

Mailers utilizing the Full-service, Basic and POSTNET mailpieces will have the option to receive service performance metrics, to submit mailing documentation electronically, to pay for multiple products and services through one account and transfer funds electronically. The system will provide the USPS with anticipated arrival time of mail and the ability to electronically verify the mail upon entry. The system will perform By/For identification and verification based on the MIDs, CRIDs and permit account information included in the Mail.dat 09-1 file. Full-service will support Mail.dat version 09-1 only.

For the mailers participating in Full-service, the system will accept electronic documentation, including piece level information, receive Intelligent Mail scans from containers, perform automated quality verification, and capture Start-the-Clock. Automatic verification results provided to mailers will include Mailer ID, Service Type Code, and Barcode Uniqueness. Additionally, mailers will receive Start-the-Clock information used for performance measurement.

Mailers will be able to use the Cast of Characters to designate who will receive the data.

PostalOne! eDocumentation

Mailers may send status updates of portions of their mailing as they are ready to be mailed and paid for.

1.9.2. Interfaces

The following describes interfaces with other systems necessary for successful implementation of the Full-service release.

FAST

Customer Supplier Agreements – CSA

CSAs will be entered and stored in the CSA module within FAST and will be used to calculate Start-the-Clock for service performance measurement. External *PostalOne!*/FAST users will be able to view their CSAs through their *PostalOne!*/FAST accounts. The CSA number will be added to Mail.dat and Mail.XML files. CSA information will be used to identify Start-the-Clock for DMU verified USPS transported origin entry mail, DMU verified customer transported origin entry mail, and BMEU entry of origin entry mail past CAT for service measurement and reporting.

FAST/Mail.XML

There will be modifications made in FAST to support the implementation of Mail.XML 6.0 as well as support for the Mail.dat Recurring Content messaging that is maintained between FAST and *PostalOne!* systems. There are a number of enhancements in Mail.XML 6.0 that will allow customers to provide and receive additional details from FAST and *PostalOne!* These benefits include, but are not limited to:

- Ability for a submitting party to obtain appointment logistic and content details from a business partner
- Ability for mailers to query for their Customer Supplier Agreements
- Ability for mailers to cancel one or more contents after the appointment date/time and leverage the contents to create a new appointment to meet the requirements of Full-service
- Ability for mailers to create/update/cancel/query recurring appointment for origin entry and destination entry
- Ability for mailers to create/update/cancel/query Standard, Periodicals and Package Services origin entry appointments
- Ability for mailers to query slot availability based on capacity and/or mailer rating for drop shipments
Ability for mailers to update only the logistics information of one-time appointments using the Delivery Content Update message
- Ability to handle multiple sibling containers associated to a parent container
- Ability to distinguish Automated versus Non-Automated Mail
- Ability to distinguish Destination and Origin Entry
- *Ability to provide customers additional information through Appointment Closeout messaging*

FAST Origin Entry

The FAST application will provide the capability to create appointments for customer transported origin entry of Standard, Package Services, and Periodicals in support of Full-service. The information from these additional mail classes will be sent to Surface Visibility for induction and scanning on the docks. This functionality involves providing the ability to create and manage Origin Entry appointments and Origin Entry recurring appointments with Standard, Package Services, and Periodicals content as well as the ability to generate corresponding reports.

FAST Appointment and Container Barcode ICD

Destination entry appointments, origin entry appointments, and 99M Intelligent Mail Container barcode (IMcb) information will be used to identify appointment information on all drop ship and customer transported origin entry mail to conduct verification and validation against eDoc and SV data. The system will use closeout data retrieved from FAST to help calculate “Start-the-Clock” information on all classes of mail that enter the USPS system.

MID – Mailer ID

MID Profile

The system will be modified to provide external user interfaces for MID owners to assign roles to their business partners identified within the USPS systems for data distribution. This interface will allow customers to set up a profile for their Mailer ID that will control data distribution in downstream systems.

MID External Interface

The ability for external customers to use online application requests to create MID's or for self or request and receive MID's on behalf of the mail owners when applying for USPS services such as Full-service, basic-service, *PostalOne!* access, Confirm, ACS, eVS, PRS, PTS, and IMB printing needs has been deferred to a future release.

[PostalOne! Messaging](#)

The system will generate mailer feedback results to send to *PostalOne!* as delivery push messages, which will then be communicated back to mailers. These mailer feedback delivery messages will include Start-the-Clock, Container Visibility, ACS COA and ACS Nixie data. *PostalOne!* will also send Permit to CRID Mapping, Cast of Characters, and Mailing Arrival Information messages.

1.10. Known Issues - Mailers

The following table lists items that were identified as known issues (functionality not operating as planned) which will be resolved in future releases. A work-around has been provided, where applicable, to be used until a resolution is implemented.

Release Note Section	Functional Area	Known Issue	Work-Around
1.1 General INFORMATION	1.1.1 Price Change Domestic Postage Processing	PostalOne! does not give a mailer the option to enter Permit Reply Pieces on a Priority Mail Flat less than 1 lb. mailing containing Permit Reply pieces, so when the mailer that submits a statement with outgoing pieces, the acceptance clerk accepts, processes, and releases this mailing to the plant, but does not have a means to enter and collect postage for the Permit Reply pieces in the system.	The BMEU clerk must enter an adjustment transaction to cover the postage for Permit Reply Mail for Priority Mail flats less than one pound.
1.1 General INFORMATION	1.1.1 Price Change Domestic Postage Processing	PostalOne! does not give a mailer the option to enter Permit Reply Pieces on a Priority Mail Letter mailing containing Permit Reply pieces, so when the mailer that submits a statement with outgoing pieces, the acceptance clerk accepts, processes, and releases this mailing to the plant, but does not have a means to enter and collect postage for the Permit Reply pieces in the system.	The BMEU clerk must enter an adjustment transaction to cover the postage for Permit Reply Mail for Priority Mail letters.

Release Note Section	Functional Area	Known Issue	Work-Around
1.1 General INFORMATION	1.1.1 Price Change Domestic Postage Processing	<p>Pricing & Classification DMM Advisory 3/30/2009 May 11 Price Change Update – First-Class Mail Automation Flats</p> <p>In response to customer feedback, the mandatory tray-based preparation for First-Class Mail automation flats will not be implemented . Mailers may continue to prepare First-Class Mail automation flats in either bundles or trays under current standards. This revision will be included in the final Federal Register notice for the May 11 price change.</p>	Awareness that the mandatory preparation will not be implemented for this release. System validation may not support this deferral; overrides may be necessary.
1.1 General INFORMATION	1.1.1 Price Change Postal Wizard	Postal Wizard does not recognize and apply the new fee for Extra Service (Parcel Air Lift) added to a Bound Printed Matter statement PS3605.	The BMEU Clerk has to enter the additional postage due manually.
1.2 Electronic Documentation	1.2.1 eDocumentation Reports Deleted Container Report	The Destination ZIP Code does not display on the Deleted Container Report for a First-Class Mail flats job submitted by Mail.dat	None
1.2 Electronic Documentation	1.2.1 eDocumentation Reports Qualification Reports	The "Group Dest" column on Qualification Report for flats is not properly displaying the ZIP Code separations claimed (3-Digit, 5-Digit, ADC, etc.)	Users must be made aware that the Group Dest column is not accurate and may not match the postage statement.
1.2 Electronic Documentation	1.2.1 eDocumentation Reports Qualification Reports	Users are unable to navigate back to the qualification page on the Qualification Report when accessing performing a search on a Destination ZIP Code from the report. Use of the browser back arrow generates an error message.	Use the menu and search features to navigate to the correct page.
1.3 Electronic Data Exchange	1.3.1 Mail.dat Periodicals	The system is not requiring the Ad% basis when the Ad% treatment is S. The basis should be required only when more than one Ad% treatment is S.	None
1.3 Electronic Data Exchange	1.3.1 Mail.dat Periodicals	CPP jobs are not show showing as FIN status on the dashboard when finalized by the BMEU 14 days after the mailing date. The statement incorrectly remains in FPP status.	None

Release Note Section	Functional Area	Known Issue	Work-Around
1.3 Electronic Data Exchange	1.3.1 Mail.dat Periodicals	The system is requiring a Mail.dat job to have an Ad% Basis when the Ad% treatment in the cpt file is B or N.	None identified
1.3 Electronic Data Exchange	1.3.1 Mail.dat Bound Printed Matter	The system is not recognizing the zone values S and D in position 33 of the cqt file in a Mail.dat 09-1 Bound Printed Matter Flats job.	For SCF and DDU Bound Printed Matter, provide the zone value N.
1.3 Electronic Data Exchange	1.3.1 Mail.dat First-Class Mail	The system is not displaying the Move Update Method on Mail.dat First-Class Mail automation postage statements.	The BMEU clerk must ask the mailer what is the Move Update Method.
1.3 Electronic Data Exchange	1.3.1 Mail.dat Mail.dat Processing	Original Mail.dat jobs currently require a postage statement mailing date in the .csm file for non-sibling containers. This validation results in files failing and eDoc not generating.	Provide a postage statement mailing date in the .csm file for non-sibling containers.
1.3 Electronic Data Exchange	1.3.1 Mail.dat Mail.dat Processing	The system is expecting the total container weight of the child statements to equal the total container weight of the parent statement for Mail.dat jobs. This is not a reasonable validation.	Adjust the parent container to equal the sum of the weight of the child containers.
1.3 Electronic Data Exchange	1.3.1 Mail.dat Mail.dat Processing	The validation is too restrictive and is incorrectly requiring the sum of the piece count in the IMR or number of piece records in the PDR to be equal to the piece count for the container ID, which prevents mailers from choosing to put IM barcodes on copies within a mailpiece in all classes of mail (Periodicals firm bundles). The validation results in files failing and eDoc not generating.	For the IMR, provide only the piece count in the pieces field. For the PDR file, provide only the records for the mailpieces not the copies within a mailpiece or Periodicals firm bundle.
1.3 Electronic Data Exchange	1.3.1 Mail.dat Mail.dat Processing	PostalOne! is incorrectly creating a Finalized postage statement as well as an update Ready to Pay postage statement for the same mailing for which a Mailer submitted a cancel and update on a finalized Mail.dat job. It appears that at times the cancel Mail.dat job does not cancel the job.	All must make sure the cancelled job is cancelled before sending another update of the same job.
1.3 Electronic Data Exchange	1.3.1 Mail.dat Mail.dat Processing	The current requirements do not allow someone to specify CRID in the CPT.	Do not populate the CRID in the Mail.dat .cpt file.
1.3 Electronic Data Exchange	1.3.1 Mail.dat Mail.dat Processing	There is a validation on Mail.dat jobs to have a unique job ID and header historical sequence number combination, which is causing the jobs to fail.	None identified

Release Note Section	Functional Area	Known Issue	Work-Around
1.3 Electronic Data Exchange	1.3.1 Mail.dat Mail.dat Processing	There is a validation on Mail.dat jobs to have Zone contain N when the mail type is Media Library Mail, and is producing an error.	None identified
1.3 Electronic Data Exchange	1.3.1 Mail.dat MLOCR	The system requires the CQT to match to every single logical pallet when there are siblings for sibling MLOCR logical pallets, instead of just for physical containers. The system currently expects all containers, logical or physical, to have the CQT map to every CSM container.	None identified
1.3 Electronic Data Exchange	1.3.1 Mail.dat MLOCR	The Qualification Report is not reflecting the difference in piece count from planned to actual in the Difference column when postage is paid for a container on a MLOCR One Pass job.	Users must be aware of this piece count discrepancy in the Qualification Report
1.3 Electronic Data Exchange	1.3.1 Mail.dat MLOCR	The Master Statement on a MLCOR One Pass Standard Mail job was incorrectly finalized before the Tray Difference Report.	The postage statement must be finalized by the BMEU after the Tray Difference Report is issued.
1.3 Electronic Data Exchange	1.3.1 Mail.dat MLOCR	The Master Statement on a MLCOR One Pass Standard Mail and First-Class Mail jobs are not displaying the mailing detail section after finalization.	None
1.3 Electronic Data Exchange	1.3.1 Mail.dat MLOCR	The last page of the Qualification Report is incorrectly showing zero container pieces for Mail.dat MLOCR One Pass jobs.	None
1.3 Electronic Data Exchange	1.3.1 Mail.dat MLOCR	The system validates for the logical pallets in the CSM and CQT to match for MLOCR sibling containers with logical pallets. It is expecting all logical and physical containers to have the CQT map to every CSM container. This is not feasible when there are sibling containers.	Provide physical containers for all logical containers. Do not use logical sibling containers.
1.3 Electronic Data Exchange	1.3.1 Mail.dat MLOCR	PostalOne! is not generating the proper error message for an MLOCR One Pass job with container status P. A misleading error message appears when the file is sent with container status R	Do not send MLOCR with container status P until the issue is resolved.

Release Note Section	Functional Area	Known Issue	Work-Around
1.3 Electronic Data Exchange	1.3.1 Mail.dat MLOCR	The dashboard is showing Tray Difference dollar amount, but the amount is different on the actual Tray Difference Report (nothing displays) from a Mail.dat MLOCR job submitted	Use the tray difference amount displayed on the dashboard.
1.3 Electronic Data Exchange	1.3.1 Mail.dat MLOCR	The tray difference report piece count in the planned and difference columns does not match the qualification report after submitting the actual file. This does not happen on all trays that have differences. It is not showing actual counts on all of the trays just some. The report is showing actual pieces instead of planned pieces. The dashboard displays incorrect piece counts.	Users must be aware of this piece count discrepancy in the Tray Difference Report
1.3 Electronic Data Exchange	1.3.1 Mail.dat Pending Periodicals	A Periodicals with weight between 16 oz and 20 oz potentially qualifies for Full-service. Currently a Mail.dat file submitted for a pending Periodicals with weight between 16 oz and 20 oz fails because the weight is over 16 oz.	Do not submit Mail.dat files with pending Periodicals between 16 oz. and 20 oz.
1.3 Electronic Data Exchange	1.3.1 Mail.dat Pending Periodicals	PostalOne! does not support Pending Periodicals with firm bundles; it does not consider each copy in the firm bundle to be a mailpiece for Standard Mail postage calculation while pending.	Do not submit Mail.dat files with pending Periodicals firm bundles.
1.3 Electronic Data Exchange	1.3.3 Postal Wizard Full-service	Postal Wizard Full-service users have to enter all 6 or 9 digits of their Mailer ID for the lower and upper piece range, to include leading zeroes.	Users must enter all six digits for lower and upper piece ranges including leading zeroes.
1.4 Business Customer Gateway	1.4.1 Dashboard	Jobs are not set to complete status when finalized in CAT environment	Users should use the search feature for finalized jobs.

NOTE: If you have any questions or need any assistance regarding the *PostalOne!*® system please contact our *PostalOne!*® Help Desk at 1 – 800 – 522 – 9085.

2. USPS – *PostalOne!*

Release 20.0.0 of *PostalOne!* will contain two major enhancements; changes related to the Price Change for Mailing Services and changes to the system to support functionality for Full-service implementation; which includes a restructuring the Administrative and login procedures for Mailers, and modification of the Mail.dat process. The following items describe the contents of Release 20.0.0 that are of interest to internal users of *PostalOne!*

2.1. General Information

2.1.1. Price Change

PostalOne! will be modified to comply with the new prices and structures effective May 11, 2009. The system's output screens, reports, and downloads in all modules of *PostalOne!* (to include Manifest Mailing System, Business Reply Mail & Postage Due, Merchandise Return, eVS and PRS) will be updated to support the new prices and structures. Some modifications affected by the price change follow. Please refer to documents published on the postal websites for detailed information on the Price Change information (rates and structure): Federal Register Notice (<http://pe.usps.com/FederalRegisterNotices.asp>) describing the supporting standards and the New Price List Notice 123 (http://pe.usps.com/PriceChange_May2009/PDF/PriceList/PriceList.pdf). Additional training will be provided to address these changes.

The changes are applicable to electronic methods of data exchange (Mail.dat, Mail.XML and Postal Wizard).

Domestic Postage Processing

- New prices and new postage statements for all Mailing Services, including Extra Services and Fees:
- Old prices will be applied based on the date of mailing for 120 days for files submitted with dates prior to May 11 and adjustments entered by BMEU.
- Validation Changes for size of Automation First-Class Mail flat size mailings
- Change in pricing structure (sort levels, processing categories) Package Services and Standard Mail.
- Name changes for sort levels and associated Form sections for Standard Mail, Parcel Select, and Parcel Post
- The elimination of the nonmachinable surcharges for Parcel Post/Parcel Select
- Moving the Mailing Date field to the Permit Entry Screen for PS Forms 3600, 3602 and 3605 for Mailer and BMEU.
- Updates to the Location & Mailer Volume Report and the Mail Clearance Report to reflect structure and price changes.

International Postage Processing

- New prices and new postage statements for PS Form 3700 Parts A, B, C, G, Extra Service Fees

- Old prices will be applied based on the date of mailing for 120 days for PS Form 3700 Parts A, B, C, D, E, F, G, H, I, J for statements (and adjustments) entered by BMEU.
- Compliance with Census Bureau requirement to capture and display the EEL/PFC on all applicable parts of the BMEU entered International Mail statement, including display on dashboard for pending transactions when BMEU finalize and/or adjust statements.
- Expansion of Price Groups in Part B and C of PS Form 3700
- Validation changes in PS Form 3700, Parts B, C and H.
- Web-ISSAM rates updates for parts A, B, C
- Calculation methodology change to capture correct weight of M-bags for Shipping Services
- Updates to Location & Mailer Volume Report and Mail Clearance Report to reflect structure and price changes

The changes are applicable to electronic methods of data exchange (Mail.dat, Mail.XML and Postal Wizard) as well as the manual entry of transactions by the BMEU.

Mail.dat

- Rejection of container ship dates prior to 05/12/2008 in Mail.dat CSM record
- Rejection of Zone "L" in position 33 of the CQT file with appropriate error message that states Local Zone for ship dates after 11-May-2009 are not supported
- Rejection of Mail.dat 08-2 records with Processing Category "LT" in the MPU file, Rate Category of NG, G, NK, K, N5, L5, N6 or L6 in the CQT File and Mail Piece Unit weight over 3.3000 oz and up to 3.5000 oz in the MPU file with appropriate error message that states not available through Mail.dat

Manifest Mailing System (MMS)

- New prices for MMS
- Merging of Inter and Intra Price lists for Parcel Select/Parcel Post.
- Removal of the nonmachinable surcharge for Parcel Post
- Removal of the 5-Digit, no entry discount (none) prices for Standard Mail machinable and irregular parcels; 3-digit no entry discount (none) prices for Standard Mail irregular parcels; and ADC, DSCF entry discount prices for Standard Mail irregular parcels and Standard Mail Not Flat Machinable parcels
- Renaming sort categories for Standard Mail Irregular Parcels and Standard Mail Not Flat Machinables from 3-Digit to SCF, ADC to BMC and Mixed ADC to Mixed BMC

Merchandise Return System (MRS)

- New prices, Extra Service Fees and Insurance Fees for MRS
- Replacing of Priority Mail Retail prices with selection of Retail, Commercial Base or Commercial Plus in MRS
- Validation changes to 75% of minimum of published rates (retail, commercial base or commercial plus) or discount rates.

POS One

- Update of Permit fees in POS

2.1.2. Admin

PostalOne! Admin

The *PostalOne!* system and the Help Desk Admin Module will be integrated with the new Business Customer Gateway. USPS customers will no longer be able to access the **United States Postal Service®** *PostalOne!*® site. For instructions on how to access the new Business Customer Gateway, refer to the User Access to **Electronic** Mailing Information and Reports Guide posted on RIBBS bulletin board and (<http://ribbs.usps.gov/index.cfm?page=intellmailguides>).

Customers of *PostalOne!* and FAST that logged in through the *PostalOne!* log on page between 3/30/2009 and 4/15/2009 had their Usernames & Passwords migrated to the Business Customer Gateway. These customers will be able to log on to the new Business Customer Gateway with their existing Usernames and Passwords.

Customers of *PostalOne!* and FAST that **did not** log in through the *PostalOne!* log on page between 3/30/2009 and 4/15/2009, but had previously completed the security question had **only** their Usernames migrated to the Business Customer Gateway.

These customers will be able to log on to the new Business Customer Gateway with their existing Usernames **but will be required to change their passwords. Such customers must have valid email address to change password**).

Customers of *PostalOne!* and FAST that did not log in through the *PostalOne!* log on page between 3/30/2009 and 4/15/2009 and had not previously completed the security question will need to register as new customers.

2.1.3. Dashboard

Dashboard Redesign

The Dashboard Management System was redesigned to improve appearance, ease of use and performance. Major enhancements occurred during release 19.0 and the redesign continued into Release 20.0.0. The Collapse/Expand capability on the results page will be enhanced with a single indicator to expand or collapse all rows on a page with one click. Additionally, contents of various fields that are related to multiple postage statements in a single job will be available for display (Mail Class, Adjustment indicator). For example, the Mail Class column will be populated with the actual Mail Class in the job line of the search results when there are multiple statements in a job and all of the statements have the same Mail Class. There will also be an asterisk placed beside each postage statement ID # that has an adjustment due to spoilage.

2.2. Electronic Documentation

2.2.1. Electronic Documentation (eDoc) Reports

The following section applies for customers participating in electronic data exchange with the United States Postal Service (USPS) to generate eDoc and postage statements and reflects changes made to the reports and postage statements:

eDocumentation Reports

Qualification Report

The Qualification Report will be modified to display the carrier route number in the "Group Dest" column when appropriate.

Qualification Reports will be generated to support Periodicals and pending Periodicals jobs submitted via Mail.dat. These jobs include firm bundles with or without enclosures (enclosures will not be shown on the report).

Walk Sequence Report

A new Walk Sequence Report for BMEU and Mail Prepares will be provided based on data provided in WSR file of Mail.dat job.

Container and Bundle Report

Container and Bundle Reports will be generated to support Periodicals and pending Periodicals jobs submitted via Mail.dat. These jobs include firm bundles with or without enclosures (enclosures will not be shown on report).

2.2.2. Postage Statements

Spoilage

To support the spoilage and shortage process in *PostalOne!*, the postage statements (including the downloadable versions) will display the summarized data for missing or damaged pieces on a new line.

2.3. Electronic Data Exchange - Mailings

2.3.1. Mail.dat®

The following changes apply to customers participating in electronic data exchange using Mail.dat as a means of electronic submission:

Mail.dat

PostalOne! Mail.dat processes will be enhanced to handle anticipated volume increases due to the Full-service implementation and the need to accept and store additional mail piece level information. The scope of the Mail.dat changes will involve interfaces with Customer Registration / Authentication and Seamless Acceptance Service Performance (SASP) in support of the Full-service program.

This effort will address manual and batch upload of files including piece level information, file validation including enhanced error messaging, interaction with Full-service, a dedicated test environment, file upload and storage processes, and data processing (including file updates) to support the generation of postage statements and associated eDocumentation (Qualification Report, Reconciliation Report, Register, Version Summary Report, Piece Weight Information Report, Listing Outside County Container Report, Outside County Bundle Report, Edition Weight Worksheet, etc.). Refer to the Postal Service Mail.dat Technical Specification posted on the RIBBS bulletin board (Intelligent Mail > Guides > Important Links: <http://ribbs.usps.gov/index.cfm?page=intellmailguides>) for detailed information on the Mail.dat contents. A

Guide to Intelligent Mail for Letter and Flats is also posted on the RIBBS bulletin board

(<http://ribbs.usps.gov/index.cfm?page=intemailguides>) and will provide information on how the Mail.dat files are to be used to support Full-service.

Mail.dat Error Messages

The system will incorporate changes in the method by which Mail.dat error messages are displayed to the user. The new message format will display the type of error, and where applicable, where the error is located (which file) and the necessary action for correction.

A new environment will be available to mailers to allow validation of files before submission to *PostalOne!*. This process will allow mailers to submit jobs to this environment electronically via Mail.dat (or Mail.XML) and have general validations as well as presort and delivery point validations occur on the jobs. The validation results will be provided in a file format readable by individuals and also usable by mailer software. The Graphical User Interface (GUI) will also provide the user with the processing status of the file validations.

Mail.dat 09-1

PostalOne! will support version 09-1 of Mail.dat to include new fields, changed field positions and new files. As stated previously, these requirements can be found in the Postal Service Mail.dat Technical Specification located at (<http://ribbs.usps.gov/index.cfm?page=intellmailguides>) posted on RIBBS.

PostalOne! will support both the Mail.dat 08-2 version and Mail.dat 09-1 versions in parallel with support of all existing and new functionality through both versions of Mail.dat. Version 09-1 files will use the Postage Statement Mailing Date as the mailing date, while 08-1 and 08-2 files use the Container Ship Date as the Mailing date.

PostalOne! will no longer support Mail.dat version 07-1. Only 08-1 and 08-2 files will be allowed for the operational system in the May release.

Periodicals and Pending Periodicals

Changes to Mail.dat processing of Periodicals and pending Periodicals are described as follows:

Periodicals

There will be changes to *PostalOne!* to accommodate requirements by Periodicals mailers related to Mail.dat or Mail XML transmissions for postage payment. Included in the changes: the equivalent component may be calculated to consider either weight or weight and advertising percentage. For Mail.dat 08-1 and 08-2 files, the Edition Weight Worksheet and the Ad % Worksheet are based on the Mailpiece Unit (MPU) in the Mail.dat file. For 09-1 files, the Edition Weight Worksheet and the Ad % Worksheet are based on the Component (CPT) in the Mail.dat files. Ad % basis is introduced to calculate the Postal Ad % from component Ad %.

BMEU clerks will be able to finalize the advertising percentage worksheet in either the UPD or FPP stages. For CPP publications, the system will allow the finalization of the postage statement even though the Ad % worksheet is not marked final, however, the worksheet must be marked final before it will be possible for the mailer to make a request for payment.

Pending Periodicals

PostalOne! will support additional scenarios for pending Periodicals jobs submitted by Mail.dat version 09-1. All appropriate postage statements (Periodicals, First-Class Mail enclosures or Standard Mail enclosures) and eDoc (Qualification Report, Container and Bundle Report, etc.) will be generated as applicable. This modification includes support for various scenarios of pending Periodicals; jobs including firm bundles with non-incidentals enclosures, incidental enclosures, and the different types of eligibility; non-profit, regular, classroom, science of agriculture. A First-Class Mail or Standard Mail postage statement will be generated for the non-incidentals enclosures as appropriate. The system will enter the total for the Standard Mail postage amount on the pending Periodical billable postage statement. Once finalized, the system will bill the total Standard Mail postage to the pending Periodical account and display the Periodicals postage and

the Standard Mail postage in the Deposits while Periodicals pending (3503) report. When the pending Periodical is approved, the Periodicals postage will be charged and the difference between the Standard Mail postage and the Periodicals postage will be made available for transfer or refund. If denied, the Standard Mail postage will be charged to the PP permit.

Standard Mail

Before finalizing a Nonprofit Standard Mail postage statement submitted by Mail.dat with a GH permit type, the system will validate that the nonprofit authorization number is valid and return an error message if not valid. The BMEU clerk will be able to update the permit type GH with a valid authorization number before finalizing the statement.

2.3.2. Mail.XML

The following changes apply to customers participating in electronic data exchange using Mail.XML as a means of electronic submission:

Mail.XML

PostalOne! will partially implement Mail.XML 6.0 in this release. The interfaces with Admin, OPS Web Services, FAST and other systems required for Full-service support will be implemented.

Push Pull Data Distribution

PostalOne! will be modified to create a User Interface with detail screens for Push Data Distribution allowing users to view the available message types in *PostalOne!*, and the Business Entities' subscription status for each message type. Changed from what was stated in Post Design notes, the system will now implement the Mail.XML FullServiceContainerVisibilityQueryRequest message. Users will be allowed to subscribe or modify subscription profiles from *PostalOne!* using the web or by sending a message. Functionality will be enabled to manage subscriptions: (view subscriptions using the web, edit an existing subscription using the web and messaging, submit a new subscription using the web and messaging, unsubscribe an existing subscription using the web and messaging).

2.3.3. Postal Wizard

The following changes apply to customers participating in electronic data exchange using the Postal Wizard as a means of electronic submission:

General

The *PostalOne!* system will allow the Postal Wizard module to read Mail.dat information.

Full-service

PostalOne! will update the Postal Wizard module to support Full-service. Mailers will have a checkbox to indicate whether a mailing is Full-service for Mail Class (First-Class Mail, Standard Mail), Processing Category (Cards, Letters or Flats for First-Class Mail and Letters or Flats for Standard Mail) and Rate Category [Automation Rates, Enhanced Carrier Routes – including Saturation, Density, Basic for letters and including Density and Basic for flats (No Saturation Flats for Full-service)]. Mailers will be able to input specific information necessary for Full-service such as a six (6) or nine (9) digit Mailer ID (MID) or Mailing ID, the lowest piece ID (6 or 9 characters) and highest piece ID (6 or 9 characters), and Dispatch information.

Full-service information will be made visible to the Mailers from Postal Wizard on the postage statements/Congratulations page or the dashboard. Such information includes the Full-service Indicator, and other mailing information (Permit Type, Permit Number, postage statement sequence number, total number of pieces, number of containers, type of containers, class of mail, processing category).

The Postal Wizard module will allow Mailers to manually enter a date of mailing or select a date using a calendar, however the system will validate that the date of mailing is no more than 30 days in the present or past.

2.4. Transactions – Postage Statement Entry

2.4.1. Domestic Postage Processing

Price Change

Changes related to BMEU clerks' entry of domestic postage statements are identified in the Price Change section of these Release Notes (Section 2.1.1). Along with the new prices, there will be changes in Standard Mail sort level names, along with changes in rate categories and the associated changes to the postage statements. Refer to Section 2.1.1 and the documents published on the postal websites for detailed information on the Price Change information (rates and structure): Federal Register Notice (<http://pe.usps.com/FederalRegisterNotices.asp>) describing the supporting standards and the New Price List Notice 123 (http://pe.usps.com/PriceChange_May2009/PDF/PriceList/PriceList.pdf).

2.4.2. International Postage Processing

Price Change

Changes related to BMEU clerks' entry of international postage statements are identified in the Price Change section of these Release Notes (Section 2.1.1). Along with the new prices, there will be changes in the number of rate groups for Part B and C and the associated changes to the postage statement. Additionally, the requirement to capture the EEL/PFC for the Census Bureau will be implemented in *PostalOne!* Refer to Section 2.1.1 and the documents published on the postal websites for detailed information on the Price Change information (rates and structure): Federal Register Notice (<http://pe.usps.com/FederalRegisterNotices.asp>) describing the supporting standards and the New Price List Notice 123 (http://pe.usps.com/PriceChange_May2009/PDF/PriceList/PriceList.pdf).

2.5. eDropShip

The following changes affect users participating in the eDropShip (eInduction) program:

The Post Design plan has been modified to allow the eDropShip (eInduction) program to be updated to support Mail.dat 09-1. The other enhancements planned have been deferred to a future release. Reports will be enhanced for performance.

2.6. OPS Web Svc

The following changes affect users participating in the OPS Web Svc program:

2.6.1. *PostalOne!* – FAST Interface

The interface between *PostalOne!* and FAST will support TM/Mail.XML 2.0, 4.0 and 6.0 versions. (Note: TM 2.0 support will be discontinued on June 10; 30 days after Mail.XML 6.0 implementation). Mail.dat versions 08-2 and Mail.dat 09-1 will also be supported in this interface. The interface modifications include the ability to query Customer Supplier Agreement (CSA), creation of one-time appointments using Delivery Appointment messages, creation of recurring appointments for drop ship and origin entry scheduling using Delivery Appointment messages, and creation and management of stand-alone contents via Delivery Content messages for drop shipments. Additionally, the Tracking ID processing will be enhanced.

Refer to the Postal Service Mail.XML Technical Specification posted on the RIBBS bulletin board in the Intelligent Mail section under Guides (<http://ribbs.usps.gov/index.cfm?page=intellmailguides>) for specifics on how *PostalOne!* and FAST will support Mail.XML 6.0

2.7. Electronic Verification System (eVS)

The following changes affect users participating in the electronic Verification System (eVS) program:

2.7.1. Price Change

eVS will be modified to update functionality, storage, processing, and interfaces to comply with the new Mailing Services prices and structures effective May 11, 2009. eVS will use the new rates and fees for First-Class Mail, Bound Printed Matter, Library Mail, Media Mail, and Standard Mail. The modifications affected by the price change follow.

- New prices, fees and new postage calculation for manifesting
- Sample postage calculations. Samples missing manifests are to use postage calculations for prices current on date of sampling.
- Name and rate ingredient changes for Standard Mail irregular parcel sort levels (30341, 30344, 30345, 30350, 30351, 30342, 30346, 30347, 30352, 30353, 30343, 30348, 30349, 30354, 30355)
- Standard Mail Price Category Changes (elimination of discount prices) (30339, 30339,30339, 30340)
- Use proper eVS rate ingredients for Parcel Post/Parcel Select parcels for single-piece rate, balloon rate and oversized rate
- Merging of Intra and Inter BMC prices into one price list, as well as the Barcoded Intra-BMC/ASF price list merged with the Inter-BMC price list
- Merging of the Machinable and Nonmachinable price list for Parcel Select (except for the Parcel Select Destination Entry rates)
- Elimination of the Local Zone price from the Intra-BMC/ASF and Barcoded Intra-BMC price list for Parcel Post/Parcel Select for both machinable and nonmachinable parcels.
- Elimination of the nonmachinable surcharges for Parcel Post/Parcel Select (except Parcel Select Destination Entry rates).
- Elimination of Parcel Select BMC Presort and OBMC Presort discounts for Parcel Select machinable and nonmachinable parcels.
- A new Parcel Select BMC Presort and OBMC Presort price list is now available; use of proper eVS rate ingredients for Parcel Select pieces, including BMC and OBMC Presort oversized

2.7.2. Reports

Package Summary Report

The **Package Summary Report** will be modified to correctly display the Dim weight in the Actual weight field for CSSC mailers who have the DIM weight waived.

2.7.3. Samples

eVS Summary Page Postage Adjustment Factor (PAF)

The system will be modified to prevent reconciling sample packages across mailers, incorrectly affecting the PAF

2.8. Parcel Return Service (PRS)

The following change affects users participating in the Parcel Return Service program:

2.8.1. Price Change

PRS will be modified to update functionality, storage, processing, and interfaces to comply with the new Mailing Services prices and structures effective May 11, 2009. The modifications affected by the price change follow.

- New prices and new postage calculation
- Sample postage calculations
- Changes to the labels on the PRS postage statement 3605 Part D, the PRS RBMC postage statements and on the BRM data entry screens for manual entry of PRS postage statements
 - 'I = Inter BMC Machinable' to 'I = Single-Piece – Parcel Select – Barcoded'
 - 'J = Inter BMC Machinable Balloon' to 'J = Single-Piece – Parcel Select – Barcoded Balloon'
 - 'K = Inter BMC Nonmachinable; to 'K = single-Piece – Parcel Post – Nonbarcoded'
 - 'L = Inter BMC Nonmachinable Balloon' to 'L = Single-Piece – Parcel Post Nonbarcoded Balloon'
 - 'M = Inter BMC Oversized' to 'M = Single-Piece – Parcel Post Oversized'

2.8.2. Reports

The Double Payment Discrepancy Report of the RDU Reports will be corrected to prevent the timestamp error occurring when the PIC hyperlink is clicked.

2.9. Reports

2.9.1. Microstrategy Reports

The following changes affect users with access to Microstrategy Reports:

Late Statements Report

The **Late Statement Report** will be modified to exclude postage statements entered by 04:00 a.m. the next business day (PS 3600, 3602 and 3605). The report shall also exclude all CPP Periodicals statements at the PCSC finance number (authorized to file late).

2.9.2. Unit Reports

The following changes affect users with access to Business Mail Unit Reports:

The **3083 Report** results will be made available to download in a printable format that replicates the view on the online screen.

A new **Add/Change/Delete Report** will be generated, located in the BMEU Reports menu, and available to those with the roles BMEU and/or BRM with BMEU Admin. The fields on the report's search screen include finance number, permit type (PI, MT, PC, PE, PP, PM, GH, OI, OM, BR, PD, MR), permit number, modification type, date range (begin date and end date) and sort by) and will default to the current day's date. The Add/Change/Delete Report will only generate for one finance number at a time. This report will allow authorized users to view a history of modifications (add, change or delete) made to a permit (account) limited to a 6-month date range when a permit number is entered in the search criteria or 31 days without the permit number for which they have permission to access. The report results will include Permit Number, Permit Type, Company Name, CRID, shared fees and last modified date and will be sorted by the user's Sort By selection on the search screen. The report will provide a hyperlink for the company name on the results to display the account information when selected for all permit types. The permit number entry will also be displayed as a hyperlink that will show the individual permit history in a pop-up window. The report results will be made available to download in an excel format, as well as a printable format that replicates the view on the online screen.

The **Balances Report** will be corrected to allow the download of the Master account information when the report is generated. Additionally the report will be modified to distinctively display fee information (positive, current and paid fees in black text, expired fee as blank field and the fee expiration date in bold red text (with an asterisk when date has been reached as well as the account balance when it is negative)). The Excel download of the report for Periodical, Business Reply and Merchandise Return permit types will be modified to replicate the results screen online. The printable view of the report will be modified to display the results as shown in the downloaded file. A message will be returned to the user if the search results return zero records instructing the user to please search again.

The **Fee Renewal Letters Report** will be added to the BMEU reporting group in the Unit Reports menu.

The **Mail Clearance Report** results Graph and View Data will be made available to download in a printable format that replicates the view on the online screen. The report will also be modified to display the user's search criteria when the user returns to the search screen from the report results. The header on the International Mail version of the Mail Clearance Report will be corrected to accurately display the class of mail. The report will be modified to allow leading zeroes on the CSV and XLS downloads for the Clear Times (e.g. 00:00 – 09:00). Changes will be made to improve performance in generating the report

The **Mail Clearance Condition Report** results will be made available to download in a printable format that replicates the view on the online screen.

The **Mailing Activity Report** will be corrected to provide users with transactions older than three (3) months and less than four (4) years. Additionally, the report results will be made available to download in a printable format that replicates the view on the online screen.

The **Nonprofits Permit Report** will be corrected to fully display the company address information, including the state, as well as to improve performance for timely display of the results screen upon a search request.

The **Nonuse Letters Report** will be modified to return the notification threshold to 24 months from the current 23 months to allow the report to provide letters for the expected month.

The **Override Report** will have the description of the override message mirror the message as displayed on the postage statement review page.

The **PABIS Letters Report** will be added to the BMEU reporting group in the Unit Reports menu.

The **Records of Mailing (3609/3543) Report** results will be made available to download in a printable format that replicates the view on the online screen for Permit Types OMAS Metered (OM), OMAS Imprint (OI) Metered (MT), Permit Imprint (PI), Precancelled (PC), Pending Periodicals (PP), Periodicals (PE), Business Reply and Postage Due (BR & PD) and Merchandise Return (MR).

The **Transaction History Report** will have the timestamp error received while viewing the report corrected as well as performance improvements to provide a timely response when requested. Additionally, the report results will be made available to download in a printable format that replicates the view on the online screen.

The **Transaction Summary Report** results will be made available to download in a printable format that replicates the view on the online screen for Permit Types Permit, Business Reply and Postage Due, Merchandise Return and Periodicals.

A new **User Access Report** will be generated, located in the BMEU Reports menu, and available to those with the roles BMEU and/or BRM with BMEU Admin. Users can search under and view information for the units for which they have access. The fields on the report's search screen include finance number (any for which the user has access), user status (All, Active, Inactive), user group (All, BMEU, BRM) and sort by (user status, user group, name of user, last login date). This report will allow authorized users to view information regarding *PostalOne!* users such as user name, user status, user group, last login date., and will be sorted according to the sort by selection in the search criteria. Each name in the results will be displayed as a hyperlink that will show the user's read-only personal profile when clicked. A message will appear informing the BMEU manager that revocation of a user's account privileges can only be done via eAccess. The report results will be made available to download in an excel format, as well as a printable format that replicates the view on the online screen.

2.10. Known Issues - USPS

The following table lists items that were identified as known issues (functionality not operating as planned) which will be resolved in future releases. A work-around has been provided, where applicable, to be used until a resolution is implemented.

Release Note Section	Functional Area	Known Issue	Work-Around
2.1 General INFORMATION	2.1.1 Admin Account Management	The system will inadvertently remove all permits associated with a CRID when a user attempts to remove an inactive permit from a customer's profile.	PostalOne! Internal Help Desk must reattach the permits that should not have delinked.
2.1 General INFORMATION	2.1.1 Price Change Domestic Postage Processing	PostalOne! does not give a mailer the option to enter Permit Reply Pieces on a Priority Mail Flat less than 1 lb. mailing containing Permit Reply pieces, so when the mailer that submits a statement with outgoing pieces, the acceptance clerk accepts, processes, and releases this mailing to the plant, but does not have a means to enter and collect postage for the Permit Reply pieces in the system.	The BMEU clerk must enter an adjustment transaction to cover the postage for Permit Reply Mail for Priority Mail flats less than one pound.
2.1 General INFORMATION	2.1.1 Price Change Domestic Postage Processing	PostalOne! does not give a mailer the option to enter Permit Reply Pieces on a Priority Mail Letter mailing containing Permit Reply pieces, so when the mailer that submits a statement with outgoing pieces, the acceptance clerk accepts, processes, and releases this mailing to the plant, but does not have a means to enter and collect postage for the Permit Reply	The BMEU clerk must enter an adjustment transaction to cover the postage for Permit Reply Mail for Priority Mail letters.

Release Note Section	Functional Area	Known Issue	Work-Around
		pieces in the system.	
2.1 General INFORMATION	2.1.1 Price Change Domestic Postage Processing	<p>Pricing & Classification DMM Advisory 3/30/2009 May 11 Price Change Update – First-Class Mail Automation Flats</p> <p>In response to customer feedback, the mandatory tray-based preparation for First-Class Mail automation flats will not be implemented . Mailers may continue to prepare First-Class Mail automation flats in either bundles or trays under current standards. This revision will be included in the final Federal Register notice for the May 11 price change.</p>	Awareness that the mandatory preparation will not be implemented for this release. System validation may not support this deferral; overrides may be necessary.
2.1 General INFORMATION	2.1.3 Dashboard	Jobs are not set to complete status when finalized in CAT environment	Users should use the search feature for finalized jobs.
2.2 Electronic Documentation	2.2.1 eDocumentation Reports Deleted Container Report	The Destination ZIP Code does not display on the Deleted Container Report for a First-Class Mail flats job submitted by Mail.dat	None
2.2 Electronic Documentation	2.2.1 eDocumentation Reports Qualification Reports	The "Group Dest" column on Qualification Report for flats is not properly displaying the ZIP Code separations claimed (3-Digit, 5-Digit, ADC, etc.)	Users must be made aware that the Group Dest column is not accurate and may not match the postage statement.
2.2 Electronic Documentation	2.2.1 eDocumentation Reports Qualification Reports	Users are unable to navigate back to the qualification page on the Qualification Report when accessing performing a search on a Destination ZIP Code from the report. Use of the browser back arrow generates an error message.	Use the menu and search features to navigate to the correct page.

Release Note Section	Functional Area	Known Issue	Work-Around
2.3 Electronic Data Exchange	2.3.1 Mail.dat Periodicals	CPP jobs are not show showing as FIN status on the dashboard when finalized by the BMEU 14 days after the mailing date. The statement incorrectly remains in FPP status.	None identified
2.3 Electronic Data Exchange	2.3.1 Mail.dat Bound Printed Matter	The system is not recognizing the zone values S and D in position 33 of the cqt file in a Mail.dat 09-1 Bound Printed Matter Flats job.	
2.3 Electronic Data Exchange	2.3.1 Mail.dat First-Class Mail	The system is not displaying the Move Update Method on Mail.dat First-Class Mail automation postage statements.	The BMEU clerk must ask the mailer what is the Move Update Method.
2.3 Electronic Data Exchange	2.3.1 Mail.dat MLOCR	The Master Statement on a MLOCR One Pass Standard Mail job was incorrectly finalized before the Tray Difference Report.	The postage statement must be finalized by the BMEU after the Tray Difference Report is issued.
2.3 Electronic Data Exchange	2.3.1 Mail.dat MLOCR	The last page of the Qualification Report is incorrectly showing zero container pieces for Mail.dat MLOCR One Pass jobs.	None
2.3 Electronic Data Exchange	2.3.1 Mail.dat MLOCR	PostalOne! is not generating the proper error message for an MLOCR One Pass job with container status P.	Do not send MLOCR with container status P until the issue is resolved.
2.3 Electronic Data Exchange	2.3.1 Mail.dat MLOCR	The dashboard is showing Tray Difference dollar amount, but the amount is different on the actual Tray Difference Report (nothing displays) from a Mail.dat MLOCR job submitted	Use the tray difference amount displayed on the dashboard.
2.3 Electronic Data Exchange	2.3.1 Mail.dat MLOCR	The Qualification Report is not reflecting the difference in piece count from planned to actual in the Difference column when postage is paid for a container on a MLOCR One Pass job.	Users must be aware of this piece count discrepancy in the Qualification Report
2.3 Electronic Data Exchange	2.3.1 Mail.dat MLOCR	The tray difference report piece count in the planned and difference columns does not match the qualification report after submitting the actual file. This does not happen on all trays that have differences. It is not showing actual counts on all of the trays just some. The report is showing actual pieces instead of planned pieces. The dashboard displays incorrect piece counts.	Users must be aware of this piece count discrepancy in the Tray Difference Report
2.3 Electronic Data Exchange	2.3.1 Mail.dat MLOCR	The Summary ZIP Destination Report for an updated MLOCR job is not referencing information from the original filesset plus the information from the updated job to populate the # of PCs Difference column. The system is incorrectly using the information from the updated job for the entire report.	None identified

Release Note Section	Functional Area	Known Issue	Work-Around
2.3 Electronic Data Exchange	2.3.1 Mail.dat MLOCR	The Master Statement on a MLCOR One Pass Standard Mail and First-Class Mail jobs are not displaying the mailing detail section after finalization.	None
2.4 Transactions - Postage Statement Entry	2.4.1 Business Reply Mail	The link appearing in the BRM module in Transactions for CPP Request is not necessary and does not return any results since CPP permits are not applicable for BRM. The link should be removed.	PE permit type must never be assigned to a BRM group.
2.4 Transactions - Postage Statement Entry	2.4.1 Domestic Postage Processing	PostalOne! will not allow Permit Reply for Priority Mail for single piece weights greater than 1 lb when inputting a Priority Mail Flats with Permit Reply PS 3600 Postage Statement.	The BMEU clerk must enter an adjustment transaction to cover the postage for Permit Reply Mail for Priority Mail greater than one pound.
2.4 Transactions - Postage Statement Entry	2.4.1 Domestic Postage Processing	The system is requiring a Permit Number for a Permit Type Postage Affixed on a First-Class Mail postage statement entered by a BMEU.	The user should not enter a permit number when the postage statement is Postage Affixed.
2.4 Transactions - Postage Statement Entry	2.4.1 Domestic Postage Processing	The System allows repositionable notes on First-Class Mail postcard rate mailings.	DMM 705.21.2 permits repositionable notes on cards as long as the cards are letter size - equal or greater than 3.5x5 in.
2.4 Transactions - Postage Statement Entry	2.4.1 Domestic Postage Processing	There is a 50 piece minimum for First-Class Mail automation flats that should require an override verification before submitting to MERLIN, but is not occurring when less than 50 pieces are input on PS Form 3600 Lines A10, A11 and A12.	None identified
2.4 Transactions - Postage Statement Entry	2.4.1 Domestic Postage Processing	PostalOne! did not correctly compute additional postage due on the PS Form 2688 for a PS 3600 First-Class Mail nonmachinable 1 oz. letter postage statement submitted with a Presort Verification failure of 100%.	The BMEU clerk must enter the additional postage due manually.
2.4 Transactions - Postage Statement Entry	2.4.1 Domestic Postage Processing	The system is not performing the proper validation to provide the warning message when a user enters First-Class Mail postage statement for Permit Type Metered or Precancelled mailings, and uses the "Mailing includes Permit Reply Mail button". This will prevent the ability to pay for the Permit Reply portion of the mailing.	The BMEU Clerk must enter an adjustment transaction to cover the postage for Permit Reply Mail for Priority Mail letters.
2.10 Reports	2.10.2 Unit Reports	The 1st breadcrumb to navigate back one page produced an error on the Location and Mailer Volume Report.	Use the Reports breadcrumb and the subsequent menu and searches.

Release Note Section	Functional Area	Known Issue	Work-Around
2.10 Reports	2.10.2 Unit Reports	The Location and Mailer Volume Report would not display with dates less than 14 days (search criteria entered for 1 day).	None
2.10 Reports	2.10.2 Unit Reports	Override report is displaying precancelled overrides on the report without descriptions.	None
2.10 Reports	2.10.2 Unit Reports	The Major Mailer by Revenue report results are not displaying with the highest revenue mailers in ascending order. The 1st breadcrumb to navigate back one page produced an error.	Use the Reports breadcrumb and the subsequent menu and searches.
2.10 Reports	2.10.2 Unit Reports	Mail Clearance Report does not reflect modifications to Postage Statement 3605 Parts D & E, Package Services, Parcel Post and Parcel Select.	None
eMIR	eMIR	eMIR is not properly reporting BRM issues as alerts on the Message Center under System Alerts for Mail Improvement Reports.	None
Nonprofit	Nonprofit	The system is not providing the navigational tools to display move to the next 200 records when the "Show All" selection is made in the search criteria for Nonprofit applications.	Do not use the browser back button. This information has been conveyed to the nonprofit managers previously.
Nonprofit	Nonprofit	Selection of the Browser "Back" button resulted in a web page error instead of returning to the previous page or providing a message to use the Cancel button to return to the previous page.	Do not use the browser back button. This information has been conveyed to the nonprofit managers previously.
Nonprofit	Nonprofit	Mailing Activity Nonprofit Standard Mail Authorization Report displays without a "Cancel" or "Back" button for navigation to the previous page. There is no consistency in the Nonprofit report styles.	Do not use the browser back button. This information has been conveyed to the nonprofit specialists previously.
Nonprofit	Nonprofit	The receipt page does not have the "3602N" displayed on a Standard Mail postage statement entered with Nonprofit prices to indicate a Nonprofit mailing.	Users must look at the nonprofit discount line on the summary page to verify that this is a nonprofit Standard Mail mailing.
3.1 Full-service	3.1.1 Full-service Process Full-service Phase 1	Non-CPP mailers will receive ACS data feedback when the postage statement is finalized. However, the CPP mailers postage statements go into the FPP status, sometimes up to 2-3 weeks before being finalized. These publishers will not get their ACS data until the statement is finalized (2-3 weeks)	For Centralized Periodicals Payment Publications only: Do a payment request as soon as possible. The Full-service reports are generated as soon as payment is received.

Release Note Section	Functional Area	Known Issue	Work-Around
3.1 Full-service	3.1.1 Full-service Processing	The date range appears to filter to find only the data within the range for the job, instead of the date range function for Start-the-Clock, ACS, or Nixie, finding the job (within the date range) and returning all data associated with the job.	None identified

NOTE: If you have any questions or need any assistance regarding the *PostalOne!*® system please contact our *PostalOne!*® Help Desk at **1 – 800 – 522 – 9085**.

3. *PostalOne!* – Full-service

Release 20.0.0 will contain the functions and features to support mailings using the Full-service option to “A Guide to Intelligent Mail for Letters and Flats” from the RIBBS website under Intelligent Mail Services (<http://ribbs.usps.gov/index.cfm?page=intellmailguides>) which will provide guidance on how to prepare the mail and electronic documentation and will identify the data that will be provided at no additional charge with Full-service compliance.

3.1.1. Full-service

Full-service Phase 1

Phase 1 of the Full-service release will be implemented, designed to streamline business mail acceptance and verification processes. The system will support Mailers who apply unique barcodes on mailpieces, trays, sacks, tubs, pallets and other containers by processing and providing those barcodes in electronic documentation. This will also support the automation of verification processes. All classes of mail to include First-Class Mail, Standard Mail, Bound Printed Matter and Periodicals are included. The program will also encompass all mail processing categories to include cards, letters and flats.

Mailers utilizing the Full-service, Basic and POSTNET mailpieces will have the option to receive service performance metrics, to submit mailing documentation electronically, to pay for multiple products and services through one account and transfer funds electronically. The system will provide the USPS with anticipated arrival time of mail and the ability to electronically verify the mail upon entry. The system will perform By/For identification and verification based on the MIDs, CRIDs and permit account information included in the Mail.dat 09-1 file. Full-service will support Mail.dat version 09-1 only.

For the mailers participating in Full-service, the system will accept electronic documentation, including piece level information, receive Intelligent Mail scans from containers, perform automated quality verification, and capture Start-the-Clock. Automatic verification results provided to mailers will include Mailer ID, Service Type Code, and Barcode Uniqueness. Additionally, mailers will receive Start-the-Clock information used for performance measurement.

Mailers will be able to use the Cast of Characters to designate who will receive the data.

PostalOne! eDocumentation

Mailers may send status updates of portions of their mailing as they are ready to be mailed and paid for. After electronic documentation for a mailing is submitted and the mailing is paid for, USPS acceptance clerks verify if the mailing is ready for induction. These employees are allowed to edit the mailing information themselves, from reporting irregularity problems to finalizing postage statements.

3.1.2. Interfaces

The following describes interfaces with other systems necessary for successful implementation of the Full-

FAST

Customer Supplier Agreements – CSA

CSAs will be entered and stored in the CSA System within FAST and will be used to calculate Start-the-Clock for service performance measurement. Internal *PostalOne!*/FAST users will be able to enter, edit and view CSAs based on *PostalOne!*/FAST User Group access. Each CSA will have a Customer Supplier Agreement number linked to a customer by the Customer Registration ID (CRID).

FAST/Mail.XML

There will be modifications made in FAST to support the implementation of Mail.XML 6.0 as well as support for the Mail.dat Recurring Content messaging that is maintained between FAST and *PostalOne!* systems. There are a number of enhancements in Mail.XML 6.0 that will allow customers to provide and receive additional details from FAST and *PostalOne!* These benefits include, but are not limited to:

- Ability for a submitting party to obtain appointment logistic and content details from a business partner
- Ability for mailers to query for their Customer Supplier Agreements
- Ability for mailers to cancel one or more contents after the appointment date/time and leverage the contents to create a new appointment to meet the requirements of Full-service
- Ability for mailers to create/update/cancel/query recurring appointment for origin entry and destination entry
- Ability for mailers to create/update/cancel/query Standard, Periodicals and Package Services origin entry appointments
- Ability for mailers to query slot availability based on capacity and/or mailer rating for drop shipments
- Ability for mailers to update only the logistics information of one-time appointments using the Delivery Content Update message
- Ability to handle multiple sibling containers associated to a parent container
- Ability to distinguish Automated versus Non-Automated Mail
- Ability to distinguish Destination and Origin Entry
- Ability to provide customers additional information through Appointment Closeout messaging

FAST Origin Entry

The FAST system will be providing the capability to create appointments for customer transported origin entry of Standard Mail, Package Services, and Periodicals in support of Full-service. The information from these additional mail classes will be sent to Surface Visibility for induction and scanning on the docks. This functionality involves providing the ability to create and manage Origin Entry appointments and Origin Entry recurring appointments with Standard Mail, Package Services, and Periodicals content as well as the ability to generate corresponding reports.

MID – Mailer ID

MID Profile

The system will be modified to provide an external user interface for MID owners to assign roles to their business partners identified within the USPS systems for data distribution. This interface will allow customers to set up a profile for their Mailer ID that will control data distribution in downstream systems.

NOTE: If you have any questions or need any assistance regarding the *PostalOne!* system please contact our *PostalOne!* Help Desk at **1 – 800 – 522 – 9085**.