

Privately Printed Customs Form Profile Update



Customers who are currently authorized by the United States Postal Service to privately print customs forms and have an assigned barcode range(s) must complete and return this form NLT March 31, 2015.

SECTION 1: Customer Contact

Shipper/Business Name: _____

Address 1: _____

Address 2: _____

City/State/ZIPCODE: _____

Contact Name: _____

Telephone: _____

Email address: _____

SECTION 2: Third Party Vendor Information

If you use a 3rd Party software to generate and print customs forms, please provide the vendor name: _____

SECTION 3: MID and Barcode Range Assignment

List the Customer Mailer ID¹ and barcode range for each of your current product types:

MID: _____ Range: _____ - _____ IPA/ISAL

MID: _____ Range: _____ - _____ PMEI

MID: _____ Range: _____ - _____ PMI (except FR Env & FR Sm Bx)

MID: _____ Range: _____ - _____ PMI (FR Env & FR Sm Bx)/FCPIS

MID: _____ Range: _____ - _____ FCPIS e-Packet

MID: _____ Range: _____ - _____ FCPIS e-Delcon

Barcode Range Format: (AANNNNNNNN) – (AANNNNNNNN)

If International Priority Mail (IPA) or International Surface Air Lift (ISAL) is currently used, what is the approximate monthly volume _____? (We will assign a "U" prefix)

If Priority Mail Express International is currently used, what is the approximate monthly volume _____? (We will assign a new "E" prefix)

SECTION 4: Electronic Customs Data

Please indicate below the method used to transmit electronic customs data to USPS.

XML: _____ Shipping Services File (SSF): _____ If SSF, what version? _____

Other (please indicate the method): _____

SECTION 5: Form Submission

Please return this completed form via email to globaltradecompliance@usps.gov

Via Mail: Global Trade Compliance
United States Postal Service
475 L'Enfant Plaza SW, Room 7620
Washington DC, 20260-7620

For further assistance, please contact the National Customer Support Center, Customs Forms at 1-877-264-9693 or by email at customsformcert@usps.gov.

¹ NOTE: Mailers are required to provide their Mailer ID (MID) during the certification process. If you do not currently have a USPS.com Business mailer account, please follow the [USPS Business Customer Gateway Online Enrollment](#) process to register at no charge (If you need assistance please contact the National Customer Support Center, Customs Forms at 1-877-264-9693 or by email at customsformcert1@usps.gov.)