

International Customs Declaration Forms Usage

Mail Category	Declared Value	Required Form	Comment
Global Express Guaranteed (documents and nondocuments)	All values	Mailing label (item 11FGG1X)	
Global Express Mail (EMS)	All values	2976 or 2976-A unless otherwise specified	See Note 3 and the Individual Country Listings
Global Priority Mail (GPM) items, airmail letter-post items, and economy letter-post items that: Weigh less than 16 ounces and do not have potentially dutiable contents. Weigh 16 ounces or more, do not have potentially dutiable contents, and are entered by a known mailer.	N/A	None	A known mailer, as defined in IMM 123.62, may be exempt from affixing customs forms to nondutiable mailpieces that weigh 16 ounces or more.
Global Priority Mail (GPM) items, airmail letter-post items, and economy letter-post items that: Weigh less than 16 ounces and have potentially dutiable contents. Weigh 16 ounces or more, regardless of their contents.	Under \$400 \$400 and over	2976* 2976-A*	
Free matter for the blind-economy	Under \$400 \$400 and over	2976* 2976-A*	
Parcel post - airmail or economy	Regardless of value	2976-A with 2976-E	Do not use PS Form 2976 (green label) on parcel post packages.
M-bag - airmail or economy (Note: An M-bag requires a customs form when it contains potentially dutiable printed matter, admissible merchandise items as defined in IMM 261.22, or some combination thereof.)	Under \$400 \$400 and over	2976* 2976-A*	

* Placement of forms: User PS Form 2976 (retail - green label) for letter-post items under \$400 in value and affix it to the outside of the package. If the value of the contents is \$400 or more, affix the upper portion of PS Form 2976 (retail - green label) (cut on dotted line and discard the lower portion) to the outside of the package, complete a separate PS Form 2976-A and enclose the form set inside the package.

Notes:

1. See IMM 233.3 for the customs form requirement that specifically pertain to Global Priority Mail (GPM) items.
2. Bulk business products, including International Surface Air Lift (ISAL) and International Priority Airmail (IPA), require customs forms based on package contents and weight as specified above and as required by the country of destination.
3. Global Express Mail (EMS) shipments that contain nondutiable correspondence, documents, or commercial papers are subject to the following customs forms requirements:
 - a. When an EMS shipment weighs less than 16 ounces, the determination as to whether or not to affix PS Form 2976 is dependent upon the conditions of the destination country. Some countries require that a customs form be affixed to EMS shipments regardless of the weight or contents. Other countries require that a 'BUSINESS PAPERS' endorsement be applied to the package. See the Individual county Listings for each country's specification.
 - b. When the EMS shipment weighs 16 ounces or more, PS Form 2976-A is required.