

Updating CASS Certified™ Address Lists

USPS policy states that new addresses added to an existing address list, which was previously processed using CASS Certified software, do not meet the qualification requirements for automation rates. The new addresses are not "grandfathered" or given a waiver to the requirement they be validated in a batch process using CASS Certified software within 180 days of mailing. It does not matter if the new addresses used a CASS Certified software product to standardize the addresses and get a ZIP+4 Code before being added to the existing address list. To qualify for automation rates, the new addresses must go through CASS Certified software in a batch processing operation which is the only allowable process to generate a PS Form 3553.