

**CASS Cycle O FILE  
NEW THINGS TO LOOK FOR**

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**NEW CATEGORIES**

**OA – CMRA\PMB**

- Input contains double secondary. One is a valid secondary and the other is a PMB number.

**OB – CMRA\PMB**

- Input contains double pound signs (#). One is a valid secondary and other is a PMB number.

**OC – CMRA\PMB**

- Input contains a secondary and a pound sign (#). One is a valid secondary and the other is a PMB number.

**OD – PBSA questions**

- The input contains either a pound sign (#) or a secondary designator. CASS policy states when a MTCSA PO Box street address (PBSA) is presented to CASS software with a “#” designator, the “#” must be returned on output.

If a MTCSA PO Box street address is presented with any secondary designator other than “#” CASS software must return the ZIP+4 secondary unit designator. The DPV PBSA Indicator should be set to 'Y'. New DPV footnote of 'PB' should be returned.

**27 – Match to a R777 (phantom route)**

- New DPV footnote of 'R7' should be returned. The record cannot be counted as a valid ZIP+4 add-on on the 3553.

**28 – Single Trailing Alpha on Primary Number**

- This category will make a match to DPV once you drop the trailing alpha.
- The DPV confirmation indicator will be 'S'

**29 – Single Trailing Alpha on Primary Number**

- Not allowed to drop trailing alpha since the input primary number matched a pattern on ZIP+4 data.

**New Fields in Stage 1 file**

**Old Layout**

Filler	05	582	586
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**New Layout**

DPV PBSA Indicator (values: Y, N, or Blank)	01	582	582
PO Box Only Flag (values Y or Blank)	01	583	583
Filler	03	584	586

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### Summary of Cycle O changes

- New DPV Footnote codes: PB, R7
- CMRA
  - Retain pound sign (#) when presented on input on confirmed CMRA addresses
  - Change any non-DPV confirmed secondary designator values to PMB
- PBSA Indicator
  - Retain pound sign (#) when presented on input on confirmed PBSA address
  - When presented with any non-DPV confirmed secondary designator other than “#” software must return the designator as it is on the ZIP+4 file.
- 5- Digit Validation
  - Set the ZIP Code Include in 3553 flag to “Y” only when the City State and 5-digit correspond.
  - Set the ZIP Code Include in 3553 flag to “N” when the City State and 5-digit do not correspond
- Single Trailing Alpha on Primary
- R777 CRID is not eligible for delivery. Must set the ZIP + 4 Add-On Include flag in 3553 to “N”.
- PO Box only flag must be set to “Y” to indicate the ZIP Code is a PO Box only.
- For CASS testing, Suite<sup>Link</sup>® must return the new suite number contiguous to the delivery address.
  - In production, Suite<sup>Link</sup> matches that contain extraneous secondary on input will be allowed to return the extraneous input in several optional formats. The new suite number must be sprayed in the barcode.
  - In production, the new suite number does not have to be returned, however, the new suite number must be sprayed in the barcode.
- Redefined “S” DPV confirmation code
  - Address was DPV confirmed for the primary number only, and the secondary number information was present but invalid, or a single trailing alpha on a primary number was dropped to make a DPV match.

Refer to the CASS Cycle O minutes posted on RIBBS at [http://ribbs.usps.gov/files/cass/CASS\\_Cycle\\_O](http://ribbs.usps.gov/files/cass/CASS_Cycle_O) for more specifics on the Cycle O changes.