

**UNITED STATES POSTAL SERVICE
ACS ANNOUNCEMENTS
MARCH 27, 2013**

Announcement 1 of 1

SingleSource ACS™ March 2013 Invoice

Primary Audience: All SingleSource ACS customers

What: SingleSource ACS Shipping Notice, Shipping Notice Data File and Chargeback data file

When: March 24, 2013

Impact: We discovered the following issues related to the SingleSource ACS Shipping Notice, Shipping Notice Data File and Chargeback data file:

1. SingleSource ACS Shipping Notice and Shipping Notice Data File may have contained incorrect product codes that reflected an increased number of records contained in the ACS DATA Fulfillment File, which did not agree with the ACS DATA Fulfillment header record count. The header record count on the ACS Fulfillment data is correct. These issues will be corrected on the April 2, 2013 fulfillment.
2. The Chargeback data file for SingleSource fulfillments between January 27, 2013 and March 24, 2013 only contained a six digit shipment number instead of the 10 character shipment number. This issue was corrected on the 3/25/2013 fulfillment.

What you need to do: For the February and March SingleSource Invoices:

1. In order to reconcile the count of records reported on the Shipping Notice files to the count of records in the SingleSource ACS Fulfillment File you must ignore the any PRODUCT CODES that begin with '33'. Ignoring these records if found will now equal the actual number of records on the ACS data file. When reconciling the Shipping Notice files to the Invoice you will again need to ignore any PRODUCT CODES that begin with '33' and include all Charge Back files from the same period and it will equate to the invoice total.

Read and notify the appropriate personnel.

Thanks,

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