

UNITED STATES POSTAL SERVICE
ACS ANNOUNCEMENT
July 26, 2010

Announcement 1 of 1

ACS Fulfillment Files

Primary Audience: All ACS® Customers retrieving ACS Fulfillments from RIBBS

What: ACS Fulfillment File retention will be changed from six months to 95 days.

When: Monday, August 16, 2010

Impact: Beginning Monday, August 16, all ACS fulfillment files older than 95 days will be deleted from your RIBBS Fulfillment account. Subsequent ACS fulfillment files posted to your RIBBS fulfillment account will automatically be deleted after 95 days.

What you need to do: Read and notify the appropriate personnel. Access your ACS RIBBS account and verify and/or retrieve any outstanding/unprocessed ACS fulfillment files. Once successfully processed delete those files from your RIBBS account.

Thanks,

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