

# LICENSING ANNOUNCEMENTS

## December 7, 2007

### NCOA<sup>Link</sup> Licensees,

Below are important announcements regarding the Daily Delete file and the submission of monthly reports.

#### **Changes in Daily Delete File:**

The USPS is making a change to our internal process for building the Daily Delete file. The changes are being made to eliminate some daily deletes that do not need to be in the file. The positive effect of this change is that it is expected to slightly increase match rates.

Over the course of the next several weeks, you may notice a decrease in the average size of the daily delete files. This is to be expected.

This notice is for informational purposes only. There are no changes required on your part to accommodate the change.

#### **Where to Send Monthly Reports:**

To facilitate the processing of the monthly reports, all monthly reports must be submitted to [ncoastat@usps.gov](mailto:ncoastat@usps.gov). Licensees must begin submitting these reports to the aforementioned address beginning with the December 2007 reports, which are due by January 7, 2008.

#### **Additional Reminders:**

- ◆ If you have personnel changes, please forward an updated Key Personnel Form to [ncoalink@usps.gov](mailto:ncoalink@usps.gov) or fax it to 901-681-4579.
- ◆ For any changes made to the license and supporting documents, check the Modifications document under the appropriate product name.

Please forward your questions or concerns to [ncoalink@usps.gov](mailto:ncoalink@usps.gov).