

Sunday/Holiday Delivery Premium Non- POS/IRT Offices Only

Sunday/Holiday delivery limitations require the adjustment of some Express Mail commitments (provided by the printed directory) to assure the scheduled delivery date is calculated correctly. The Sunday/Holiday delivery lists are referenced in conjunction with the printed Express Mail directory to calculate the scheduled delivery date.

For Express Mail Post Office-to-Addressee shipments addressed for street delivery, reference the '**Express Mail Sunday/Holiday Street Delivery**' list. All ZIP Codes listed provide Express Mail delivery to street addresses on **Sundays and holidays**. When the anticipated delivery day, based on the commitment from the printed Express Mail directory, is a Sunday or holiday, check this list to determine the scheduled delivery date.

The '**Express Mail Sunday/Holiday PO Box Delivery**' list is referenced for Express Mail Post Office-to-Addressee shipments addressed to Post Office boxes. When the anticipated delivery day, based on the commitment from the printed Express Mail directory, is a Sunday or holiday, check this list to determine the scheduled delivery date based on the operating hours of the facility.

Acceptance Procedure:

Reference the printed Express Mail network first.

Shipments mailed on a Saturday (or the day before a holiday) must have a "W" after the AM or PM on the printed Express Mail directory and be listed on the Sun/Hol delivery list to receive a Sun/Hol scheduled delivery date.

2nd Day committed destinations mailed on Friday (or 2 days prior to a holiday) must be listed on the Sun/Hol delivery list to receive a Sun/Hol scheduled delivery date.

- If the destination ZIP Code **is** on the Sun/Hol list, Sunday/holiday delivery or PO Box pick up is available. The Sunday/holiday \$12.50 delivery premium applies. If accepted, mark the label for the Sunday/holiday delivery commitment, indicate the scheduled delivery date, and apply a Label 25.
- If a destination ZIP Code is not on list, street deliveries are not made on Sundays and holidays and PO Boxes are not accessible. The shipment will be scheduled for delivery or available for pick up on the next delivery day after the Sunday or holiday. Mark the label for 2nd Delivery Day and indicate the scheduled delivery date.

Note: All Express Mail Sunday and holiday delivery commitments are 3 PM.

POS terminals and IRTs reflect the CORRECT service commitment. No adjustment is necessary for the scheduled delivery date calculation. The date on the Express Mail label should be written as provided by the retail system.